



AUTODCR FAQ's

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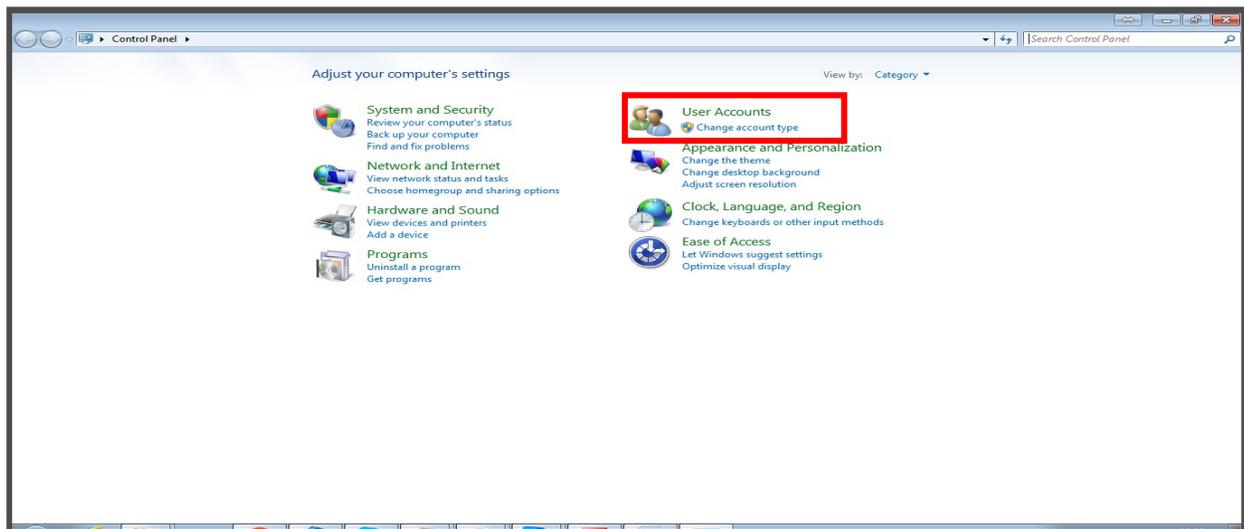
Q1. What system settings are required for installation of PREDCR / AUTODCR?

Point A) Give full rights to C drive.

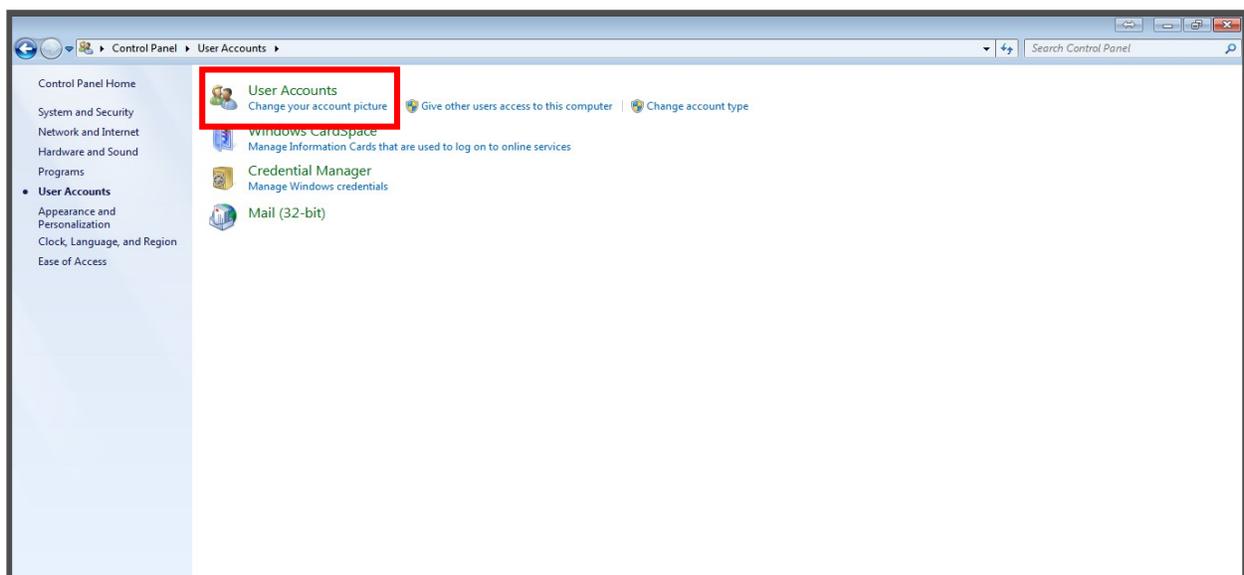
Point B) To check the error in application.

Point C) To check the HASP drivers for AutoDCR and PreDCR.

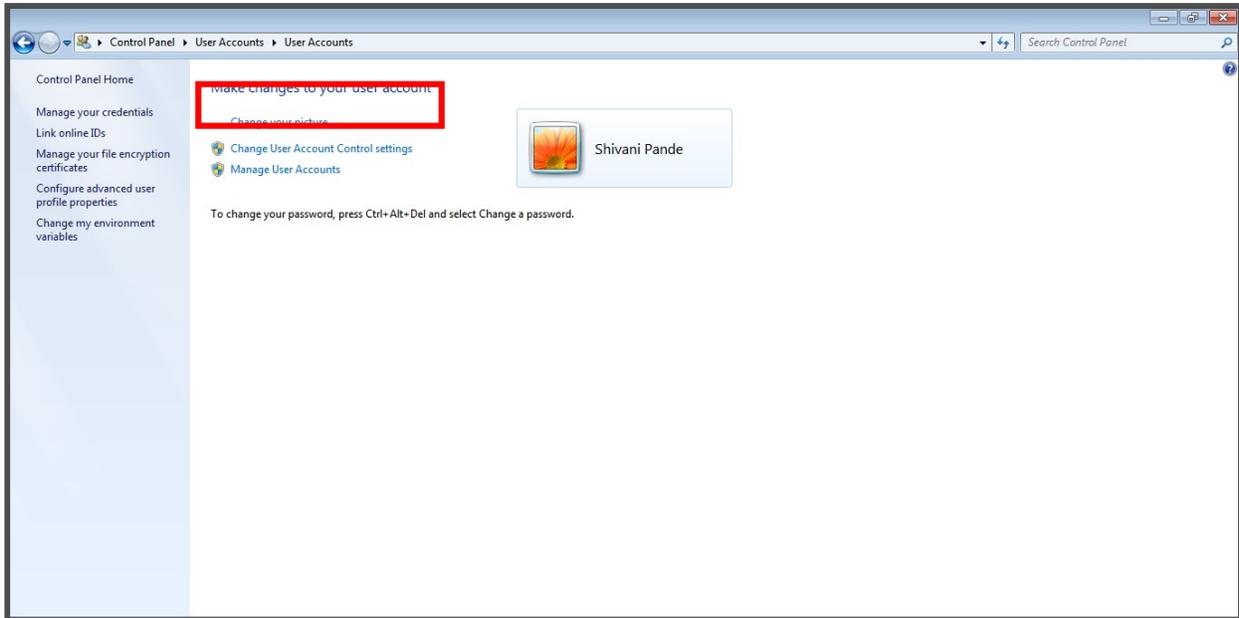
Step 1: Provide full rights to 'C drive' for user login. Following are two options to provide rights. Click on start button of windows and Go to control panel. Once you click on control panel, following screen will appear. Click on User Accounts tab as shown in the screen below.



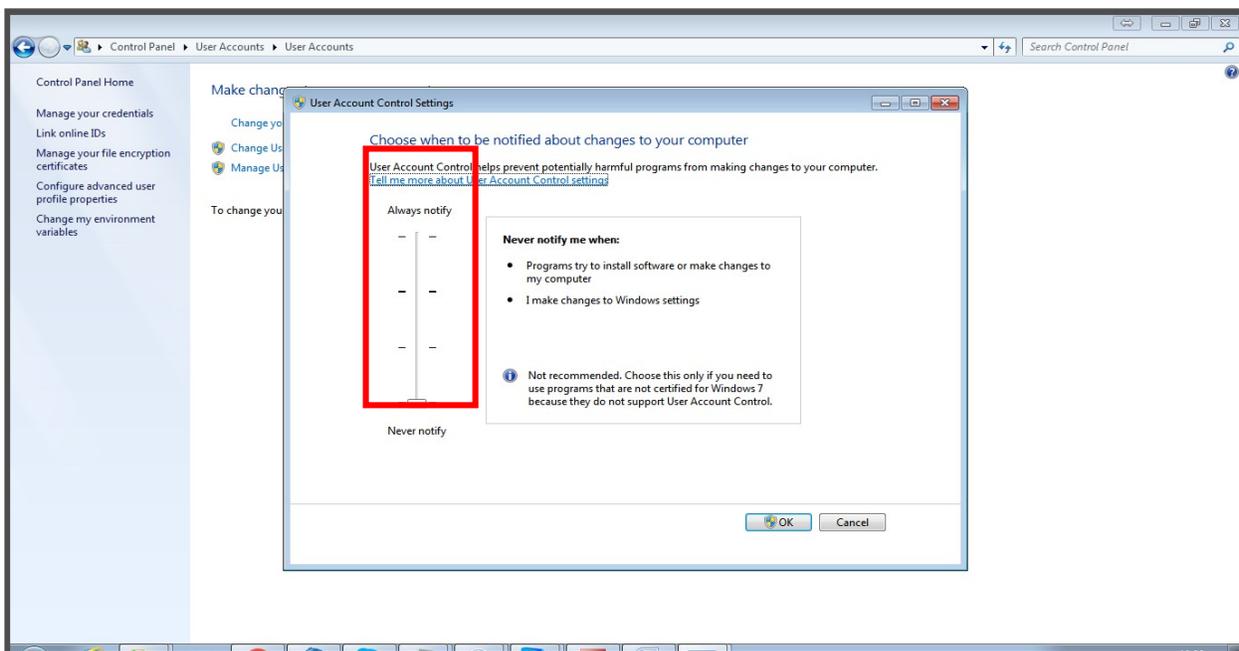
Step 2: Once clicked on user accounts, following window will appear. Once again click on 'User accounts' as shown below.



Step 3: After clicking on user accounts, following window will appear. Click on 'Change user account control settings' tab.

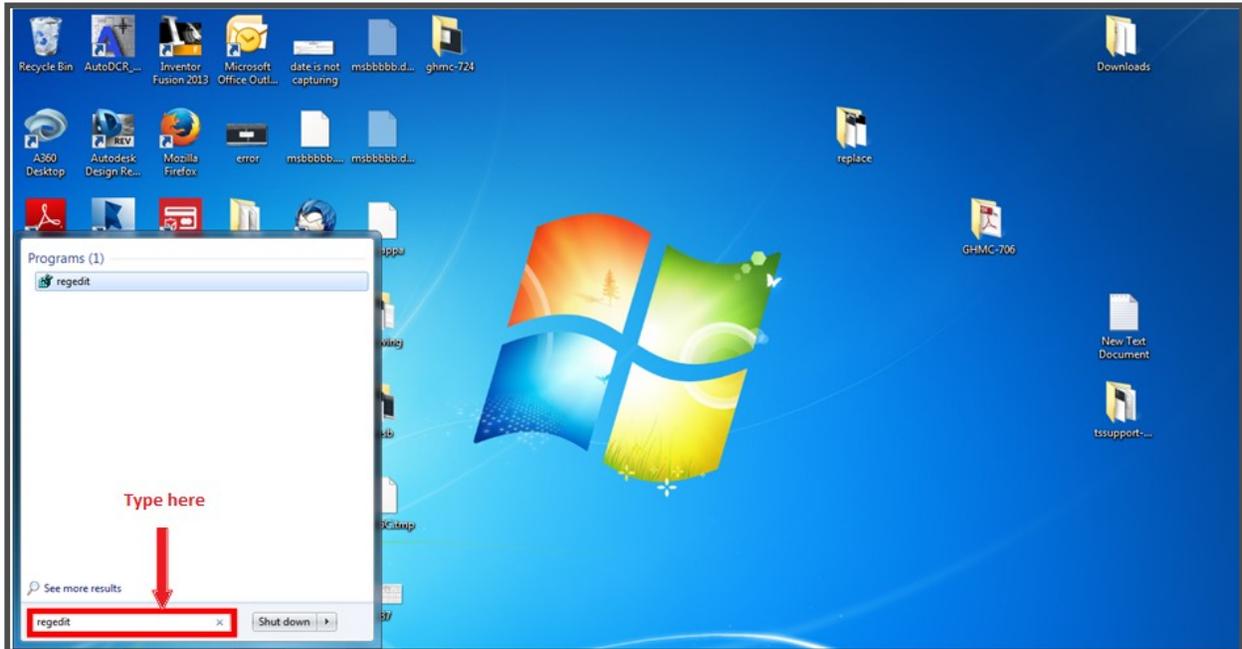


Step 4: After clicking on 'change user account control settings' tab, following window will appear on the screen, now move the bar to the end of the line i.e. never notify option as shown in the screen below. Click on 'OK'.



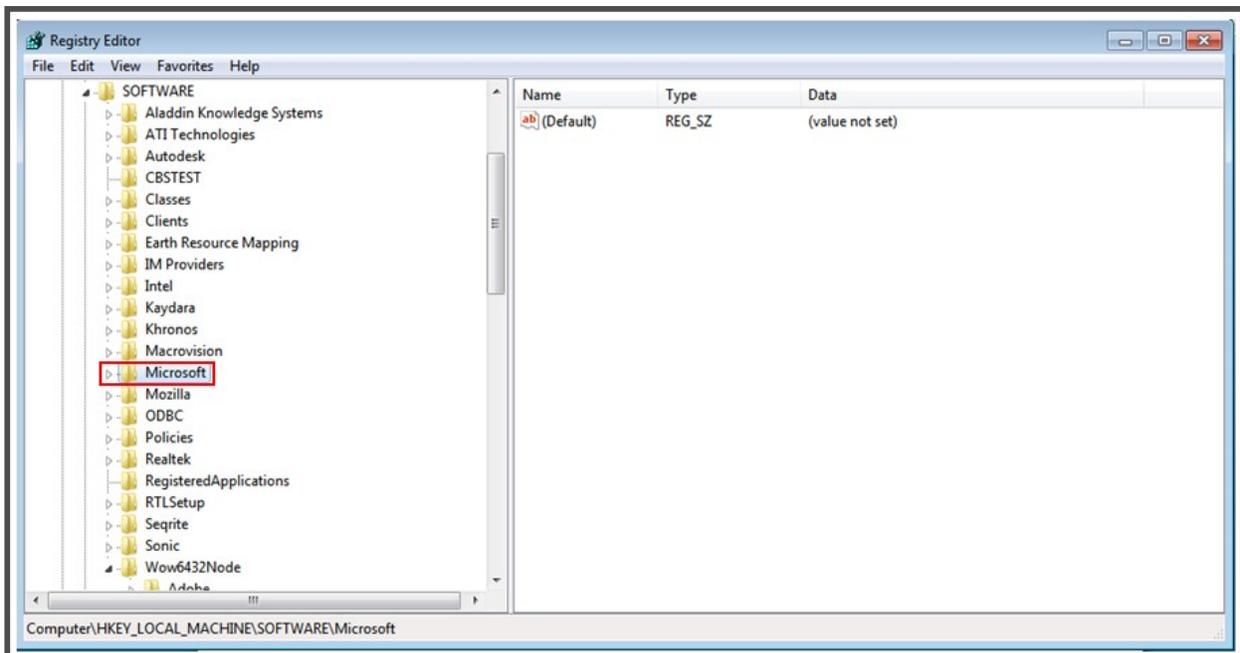
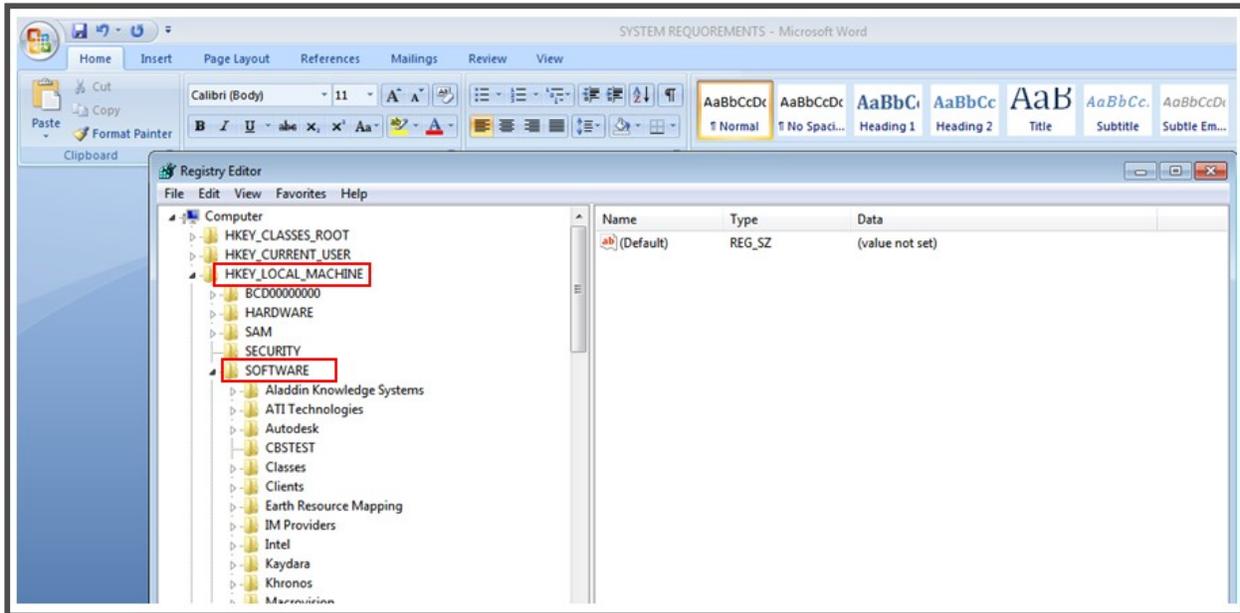
Step 5: Restart the machine.

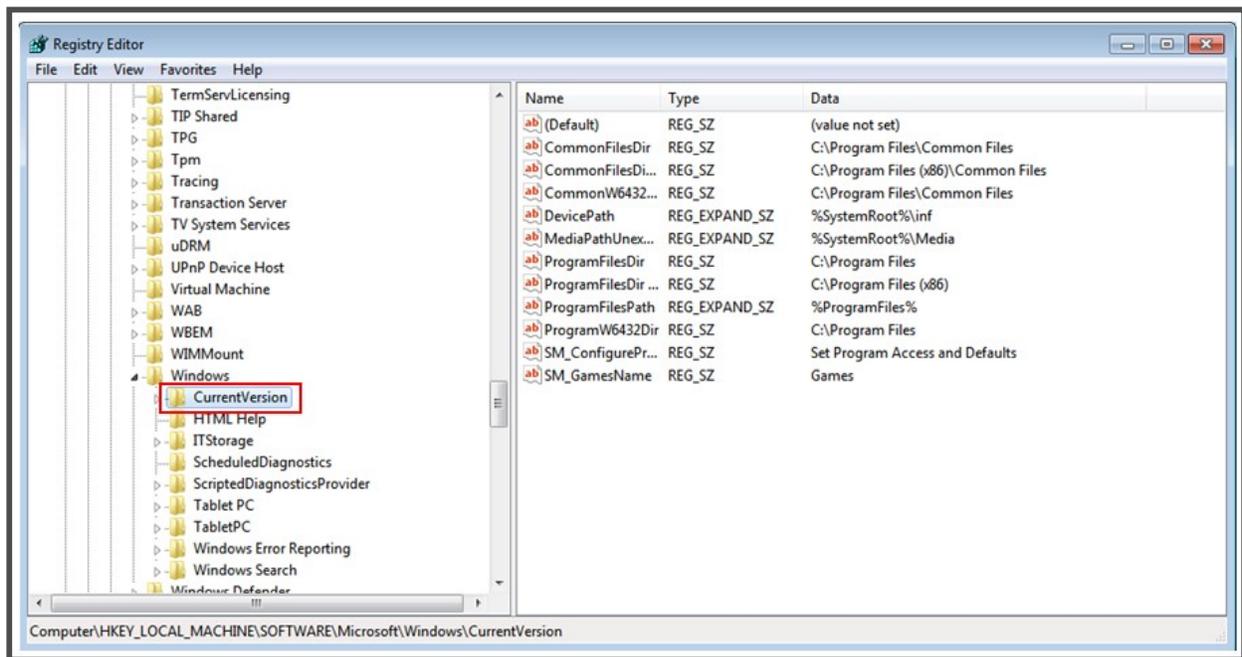
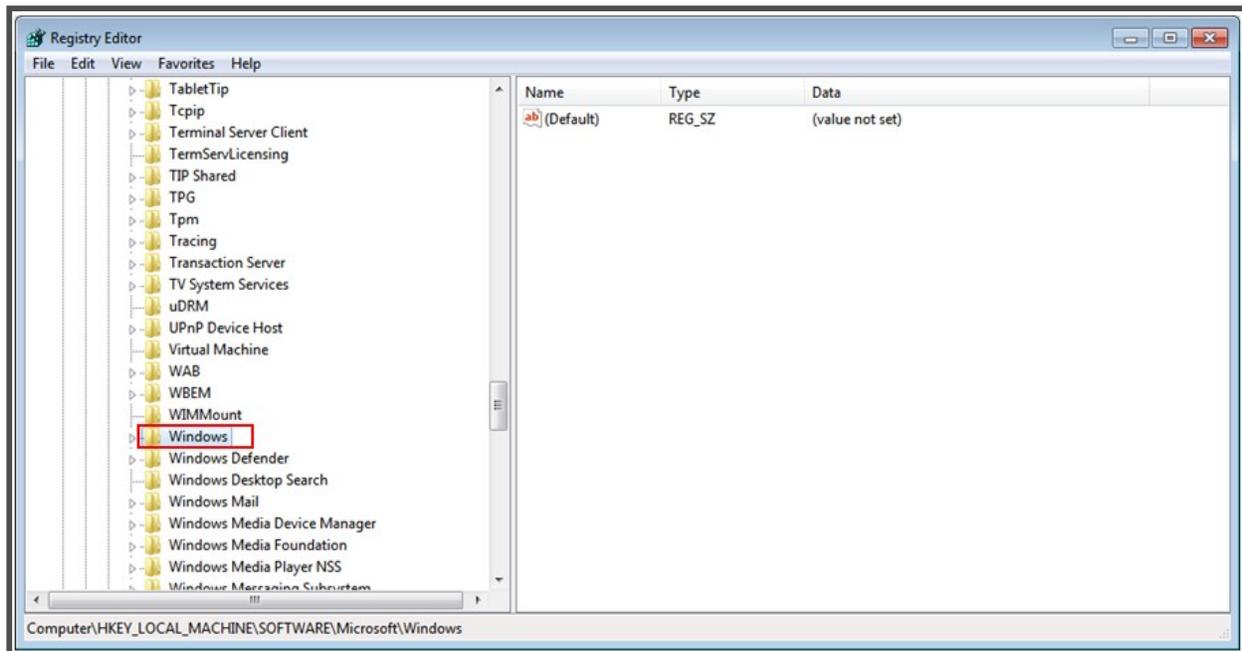
Step 6: Open start menu, then type “Regedit” and hit enter as shown in below screenshot.

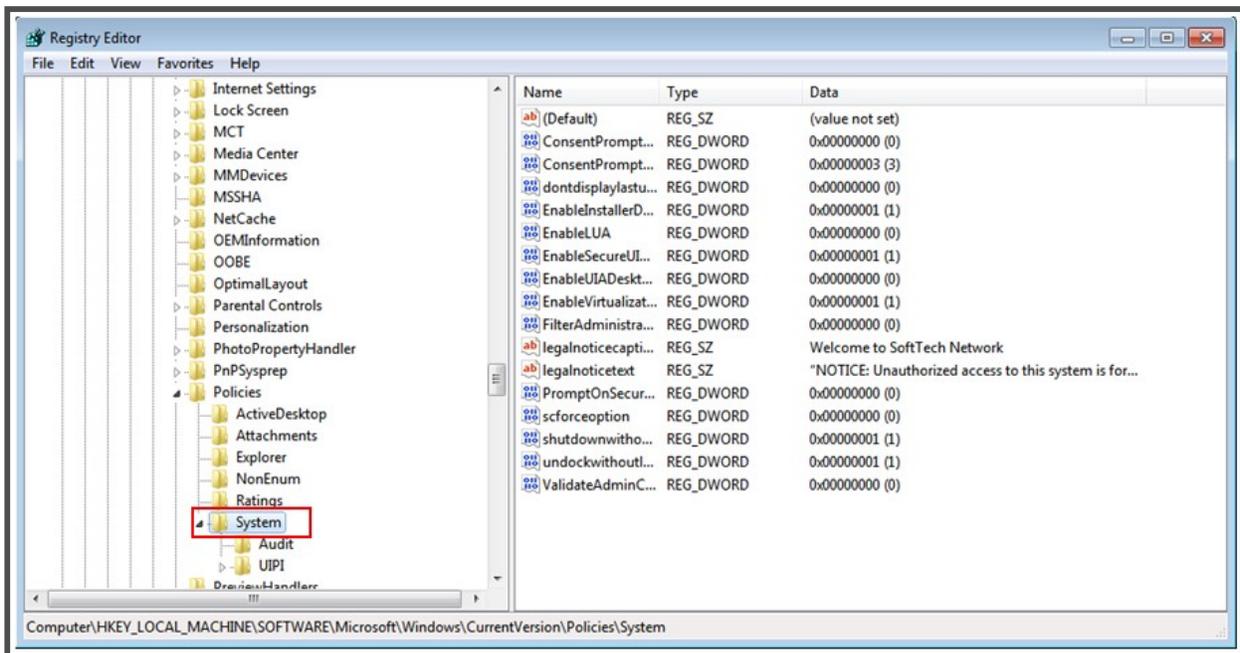
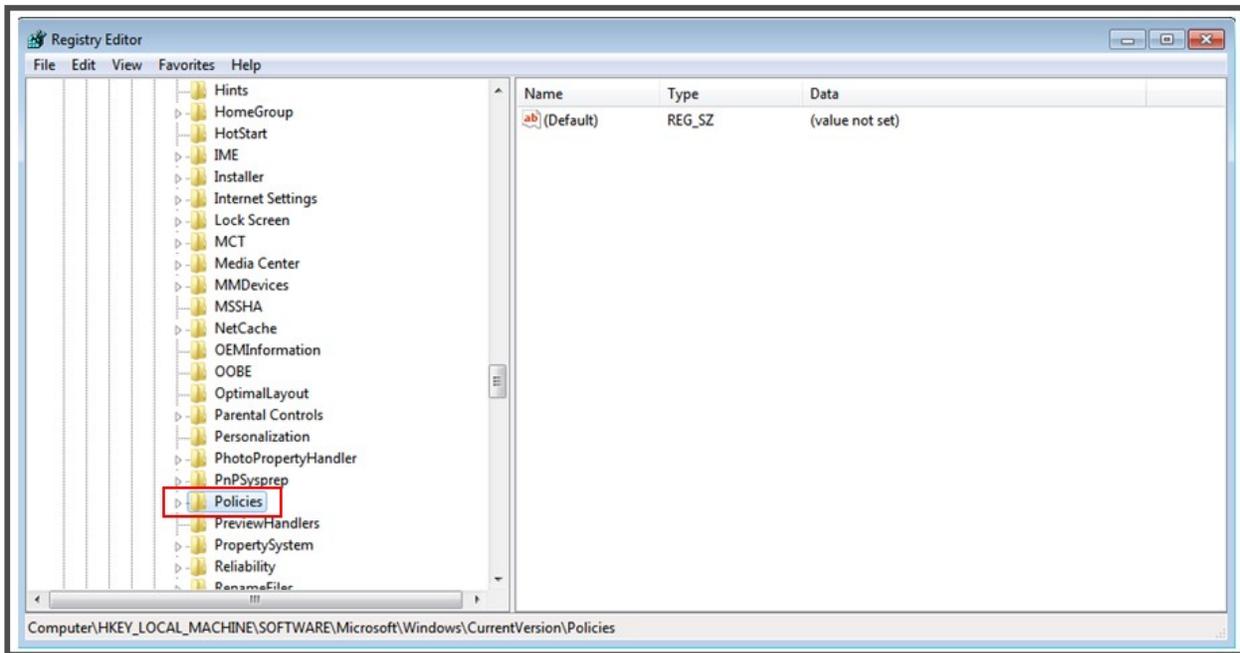


Step 7: Follow the path:

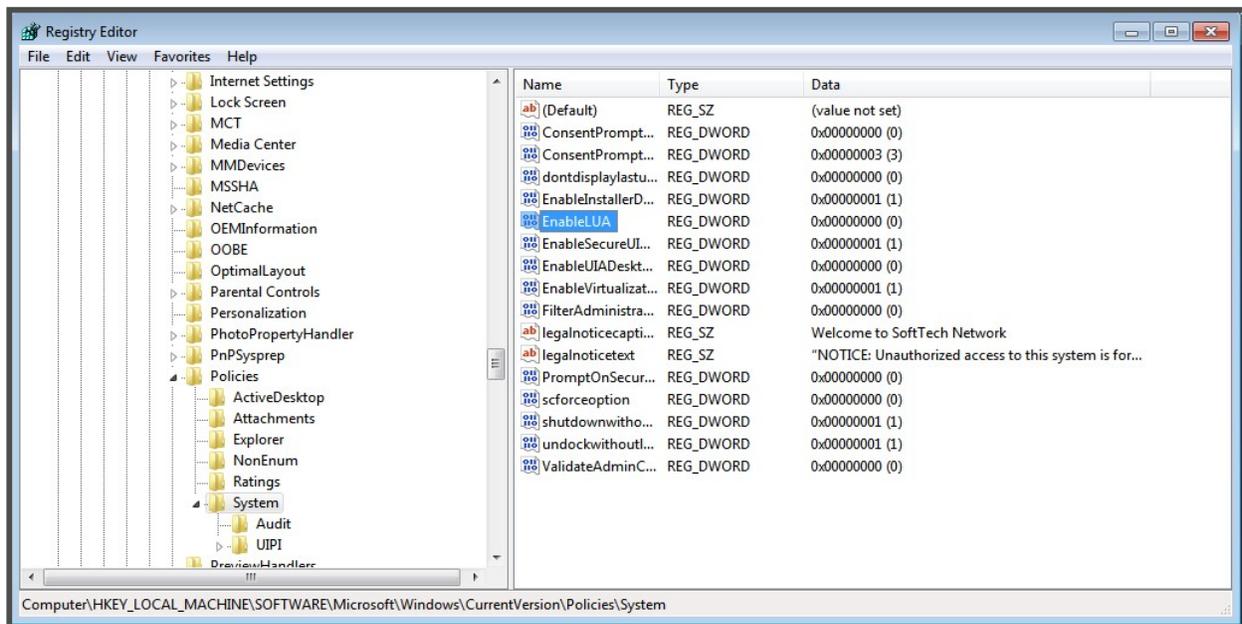
HKEY_LOCAL_MACHINE→SOFTWARE→MICROSOFT→WINDOWS→CURRENT
VERSION→POLICY→SYSTEM.







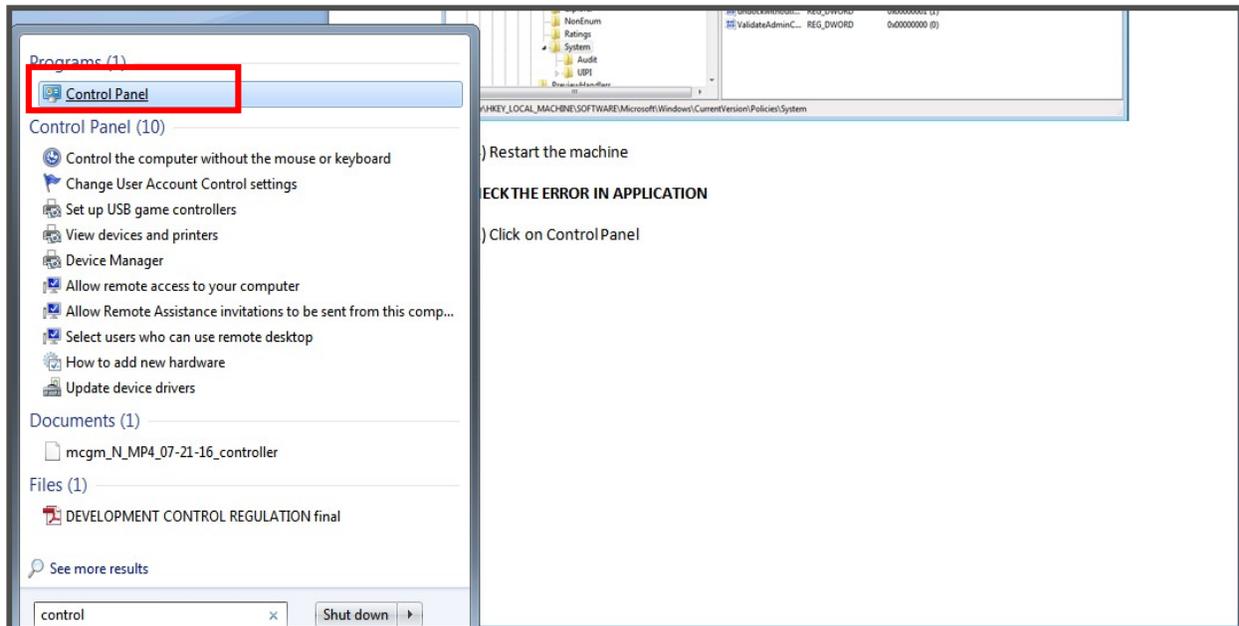
Step 8: Change the EnableLUA value to 0.



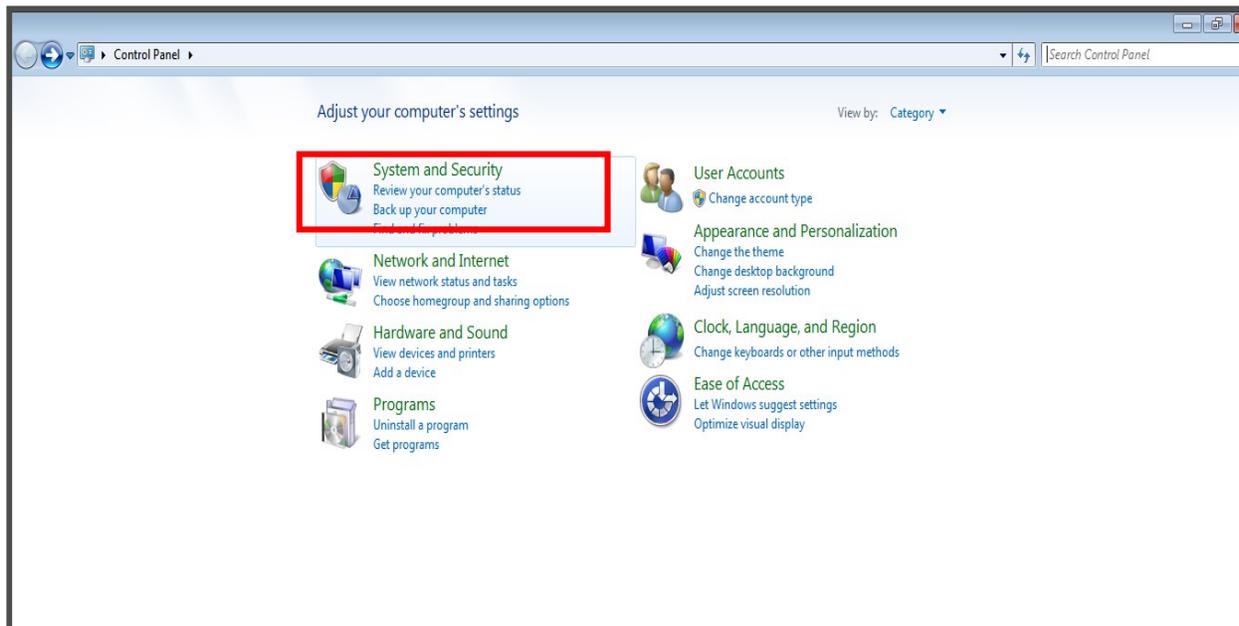
Step 9: Restart the machine.

Point B) To check the error in application

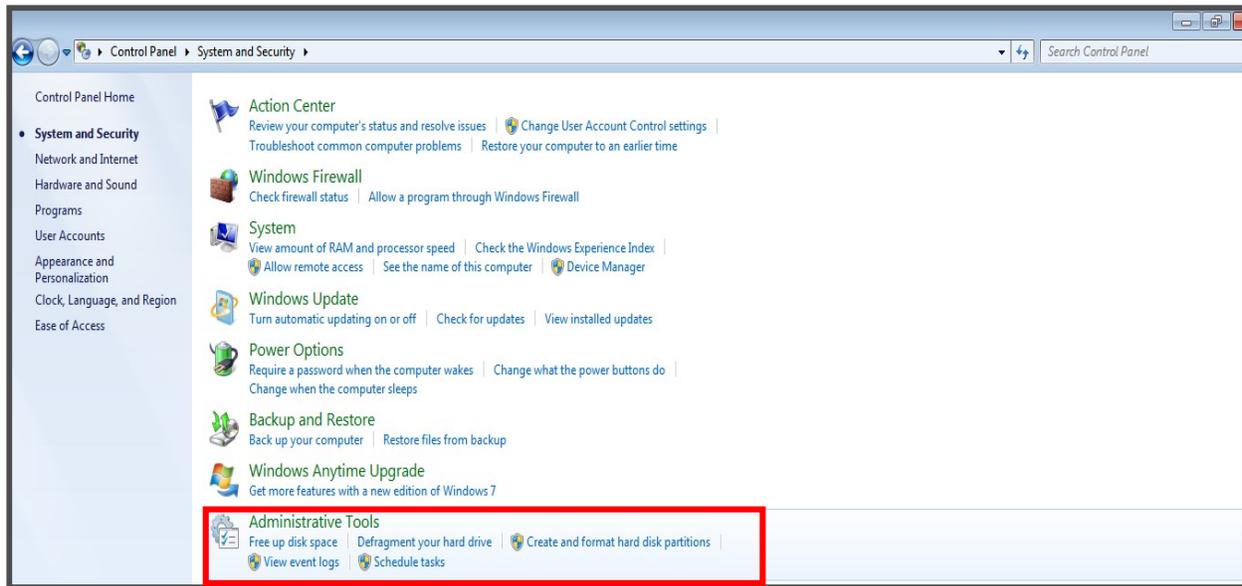
Step 1: Go to control panel.



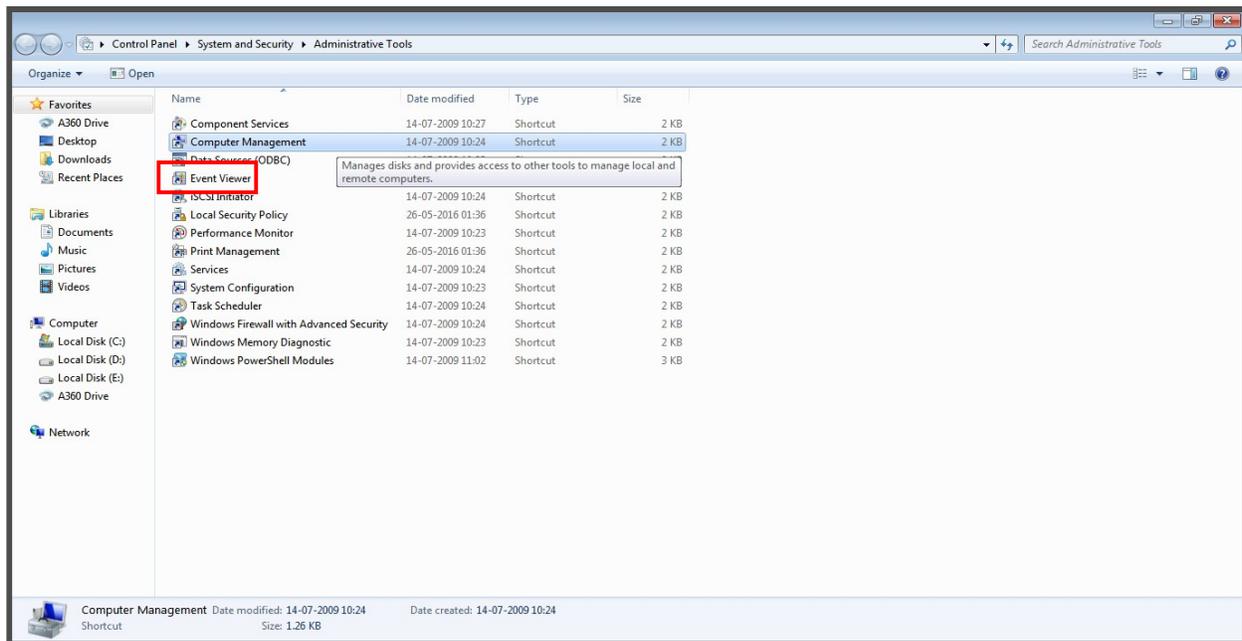
Step 2: Click on 'System and Security'.



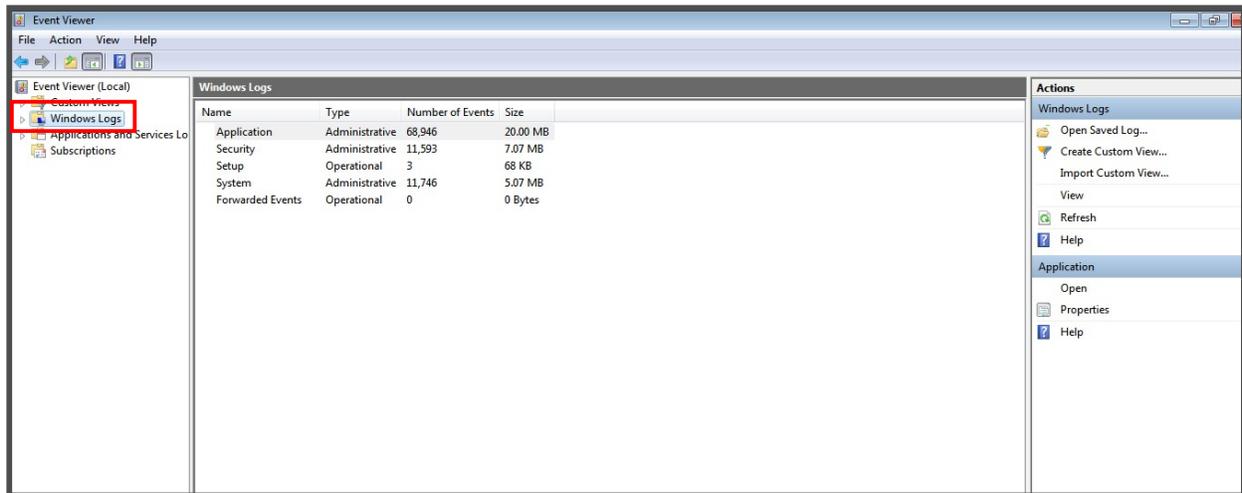
Step 3: Click on 'Administrative Tools'



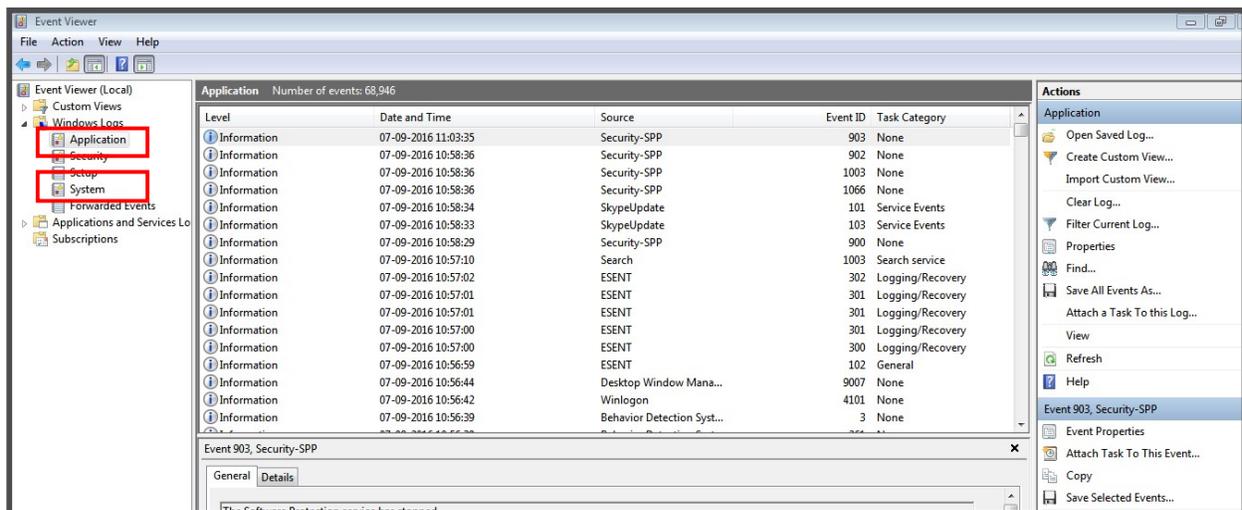
Step 4: Click on Event viewer.



Step 5: Click on 'Window Logs'.

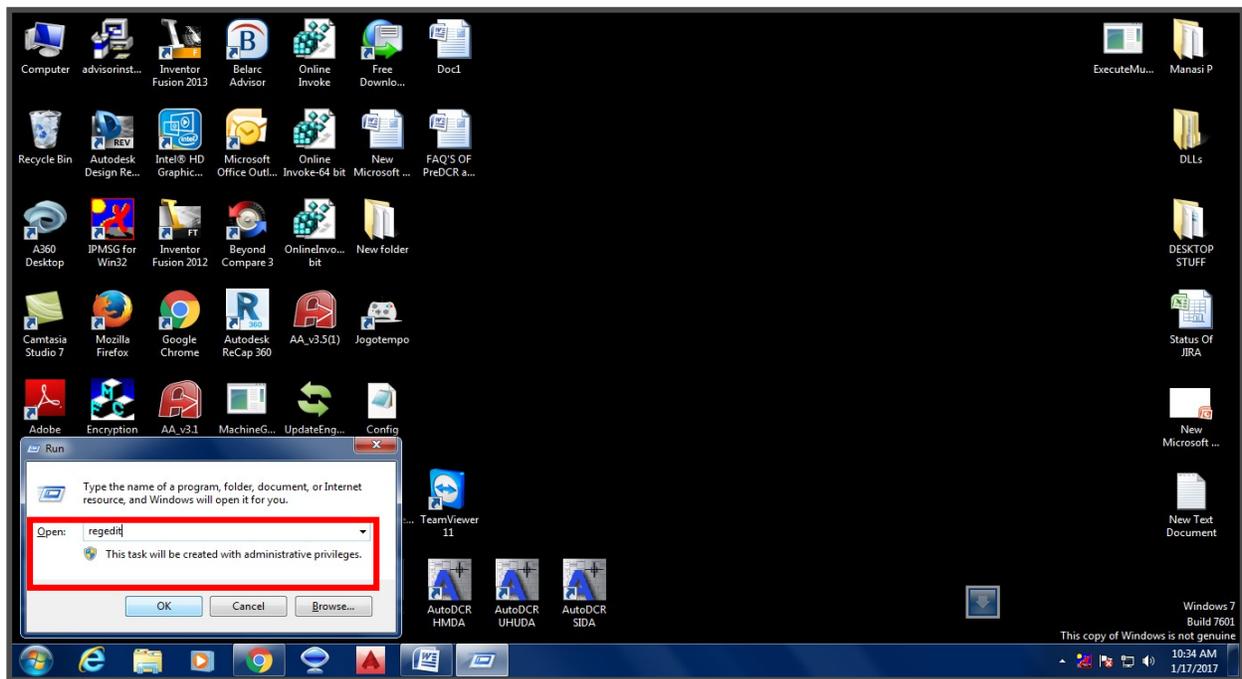


Step 6: Click on application to check the application related errors and click on system to check the system related errors.

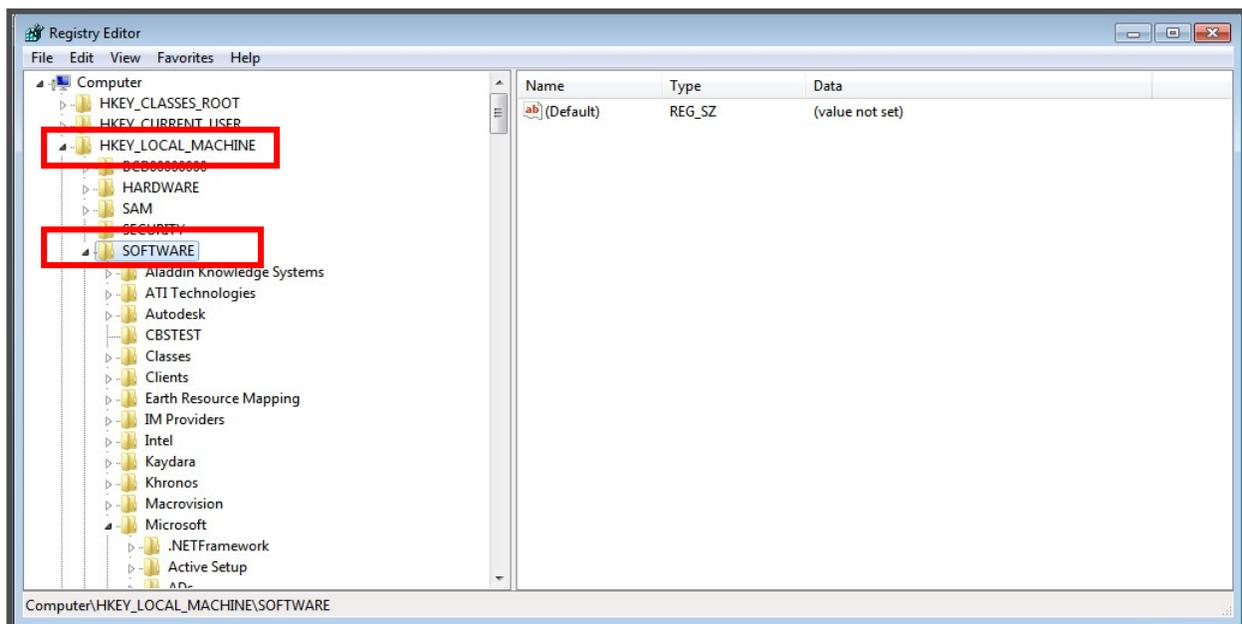


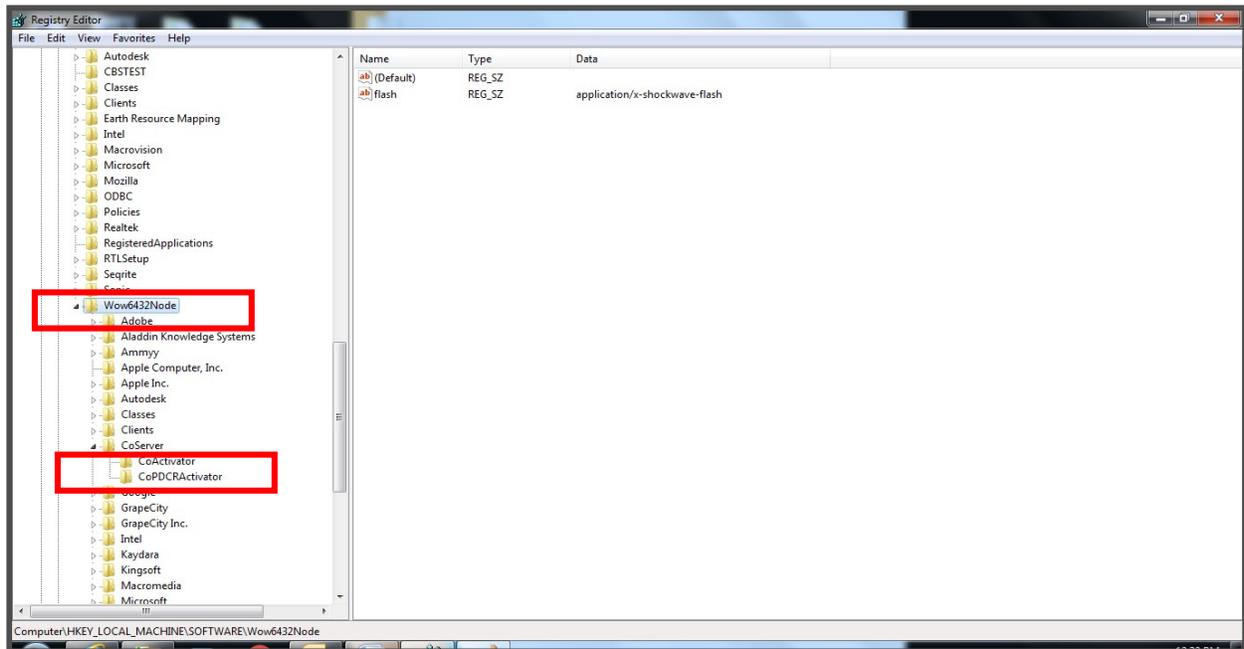
Point C) To check the HASP drivers for AutoDCR and PreDCR

Step 1:- Open start menu, and type 'Run'. Type 'regedit' and click OK.

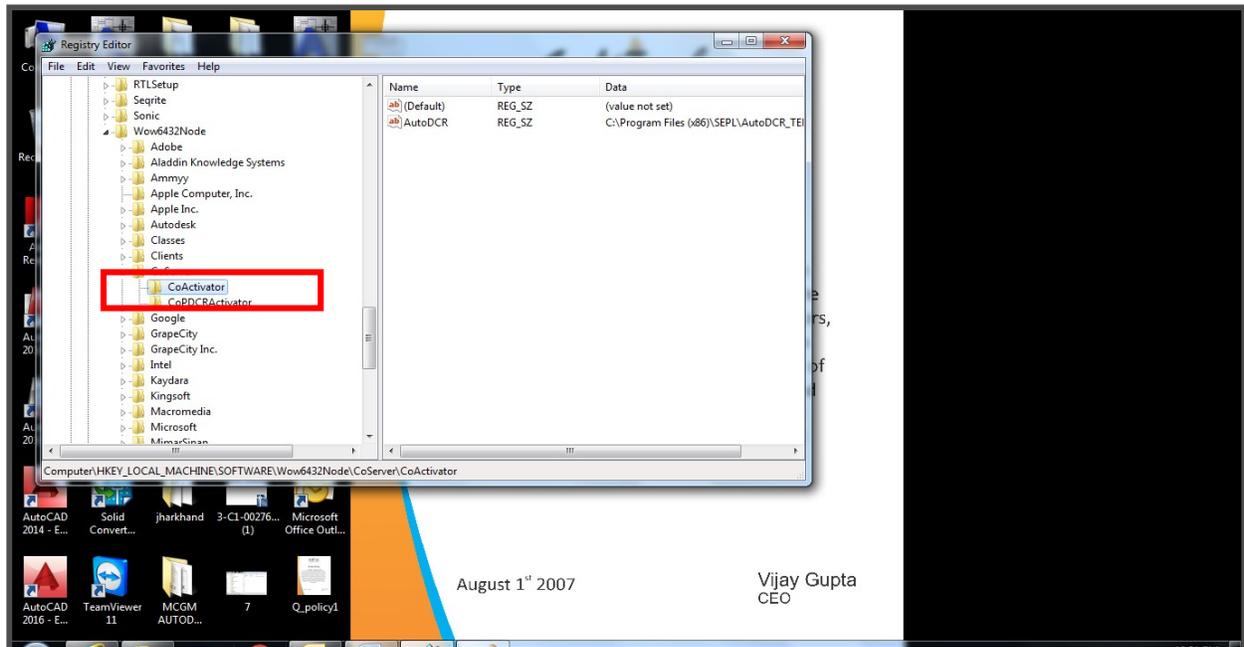


Step 3: Follow the path -> HKEY_LOCAL MACHINE->SOFTWARE->Wow6432 Node->CoServer->CoActivator.



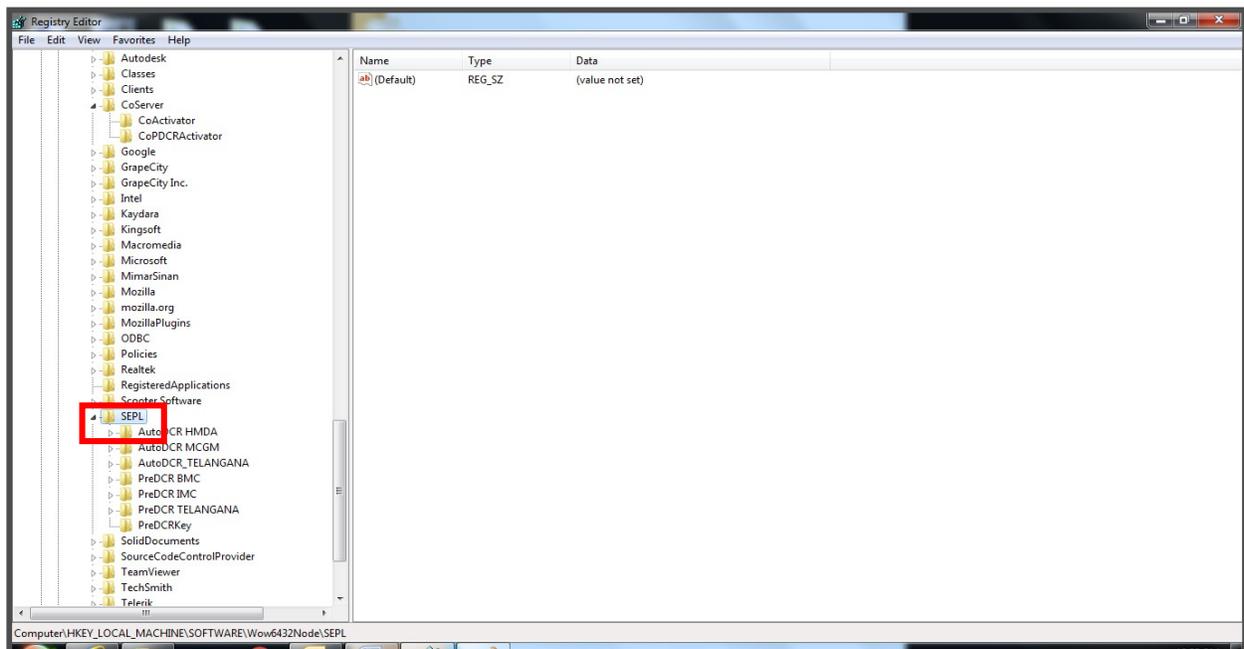
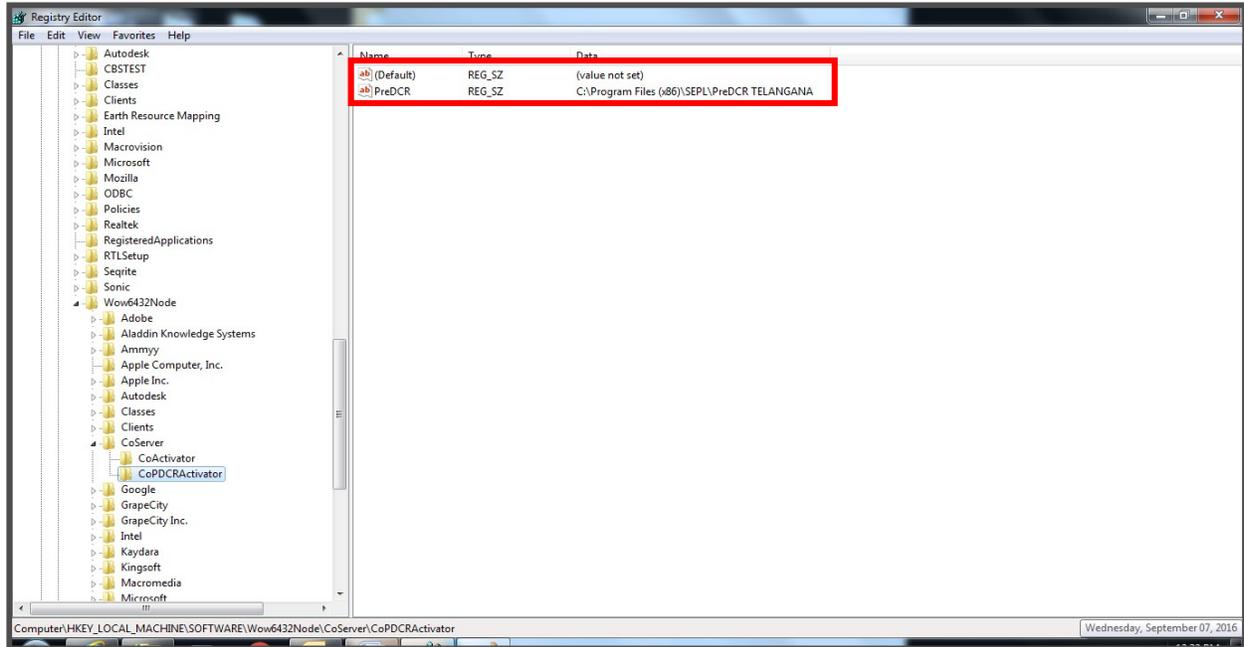


Step 4: In CoActivator, click CoPDCRAActivator folder.



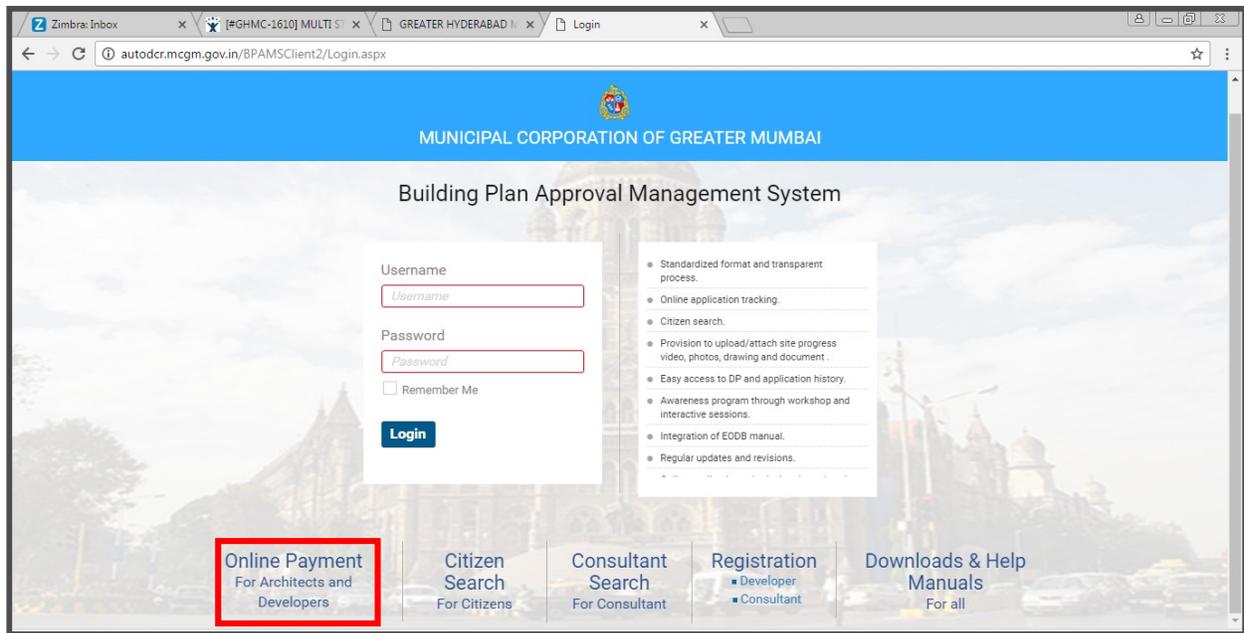
Step 5: Check corresponding AutoDCR and PreDCR folder in SEPL.

Follow the path : CoPDCRAActivator→SEPL

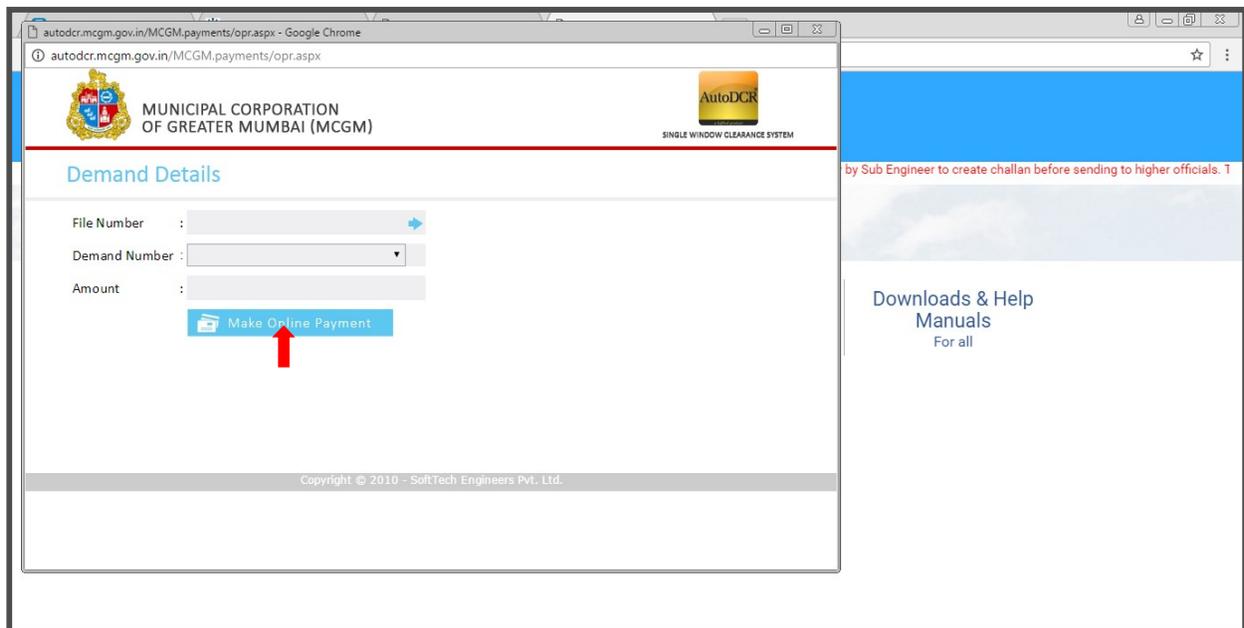


Q2. How do you make online challan payment?

Step 1: Open online portal and go to 'Online Payment' tab.



Step 2:- Fill the details and click on 'Make Online Payment'.

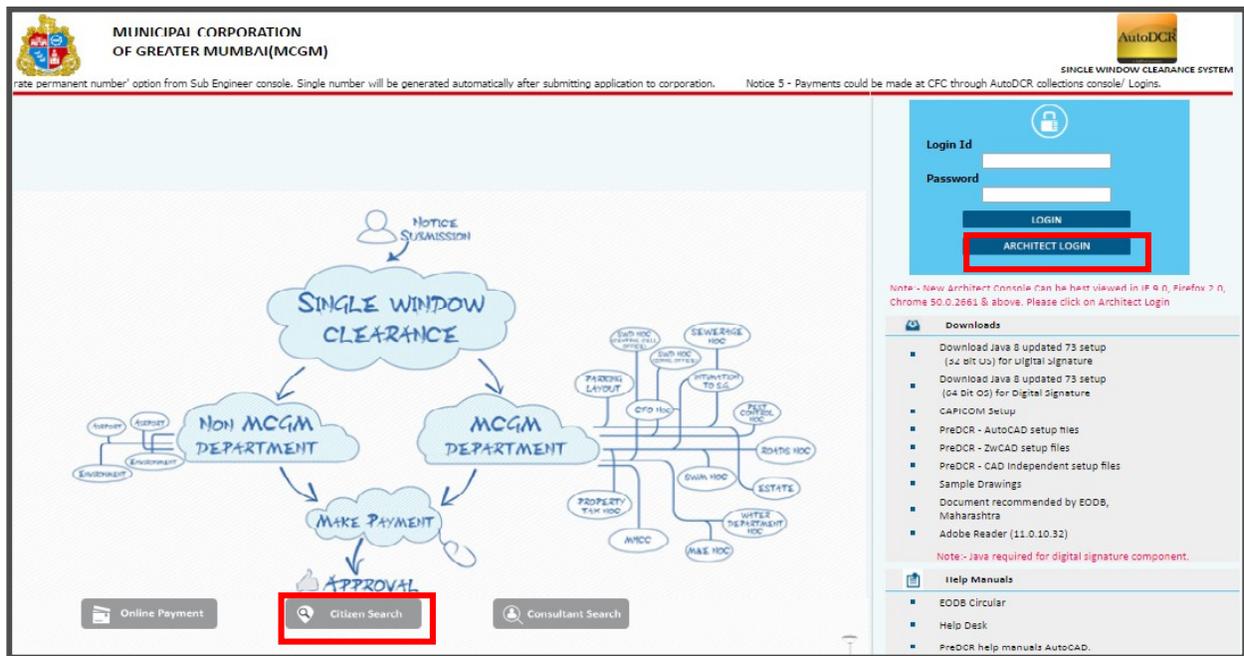


Q3. How to search my application/file status?

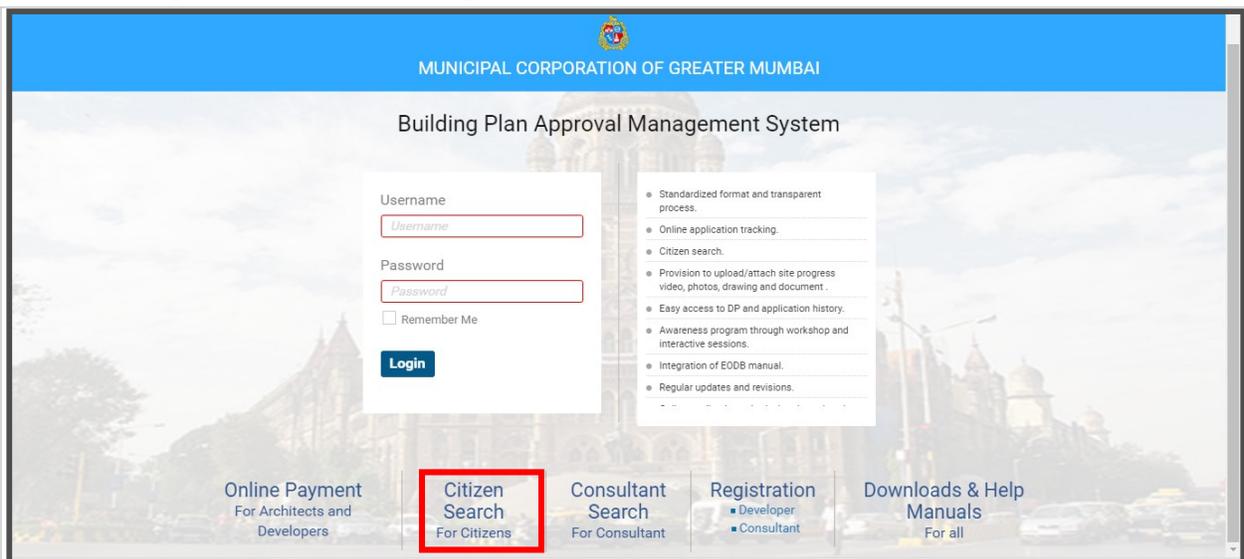
Step 1: Open online portal and click on Citizen Search.

NOTE: Proposals submitted after 14th July 2013 is available for citizen search.

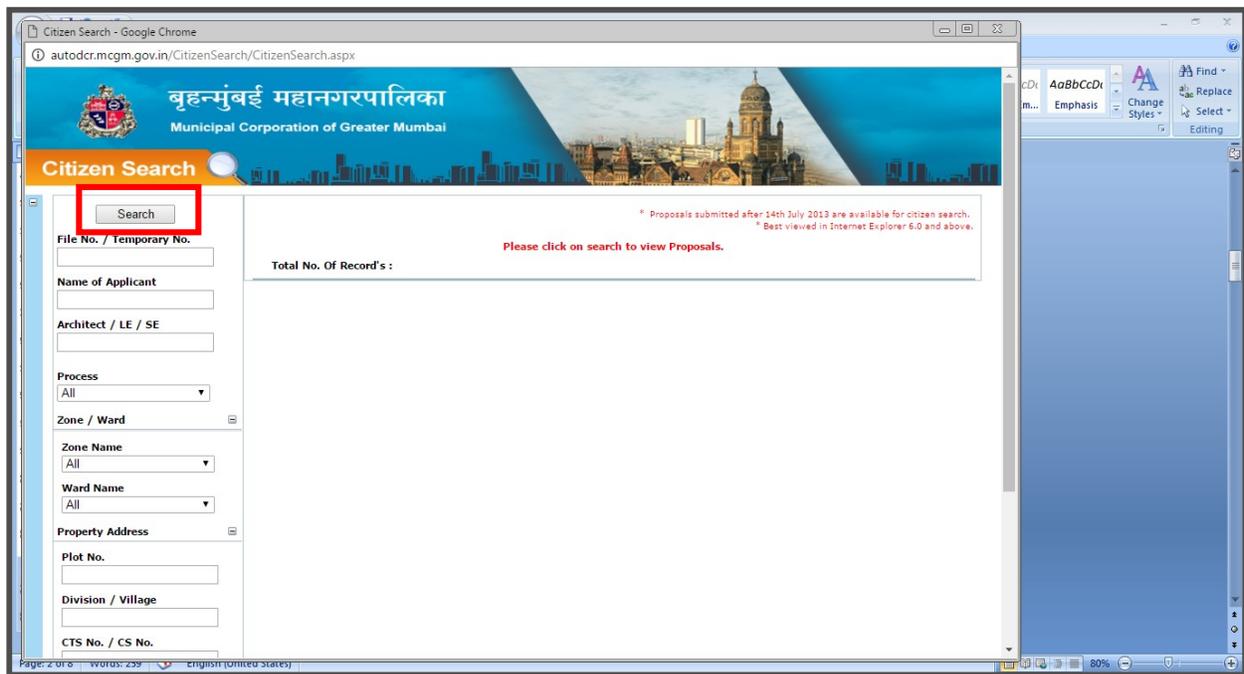
Citizen search window can be opened either by clicking the 'citizen search' tab from MCGM AutoDCR SWCS (<http://autodcr.mcgm.gov.in/bpams/MCGMForms/defaultMCGM.aspx>) or the same tab from the architect's login.



Architect's login → Citizen Login

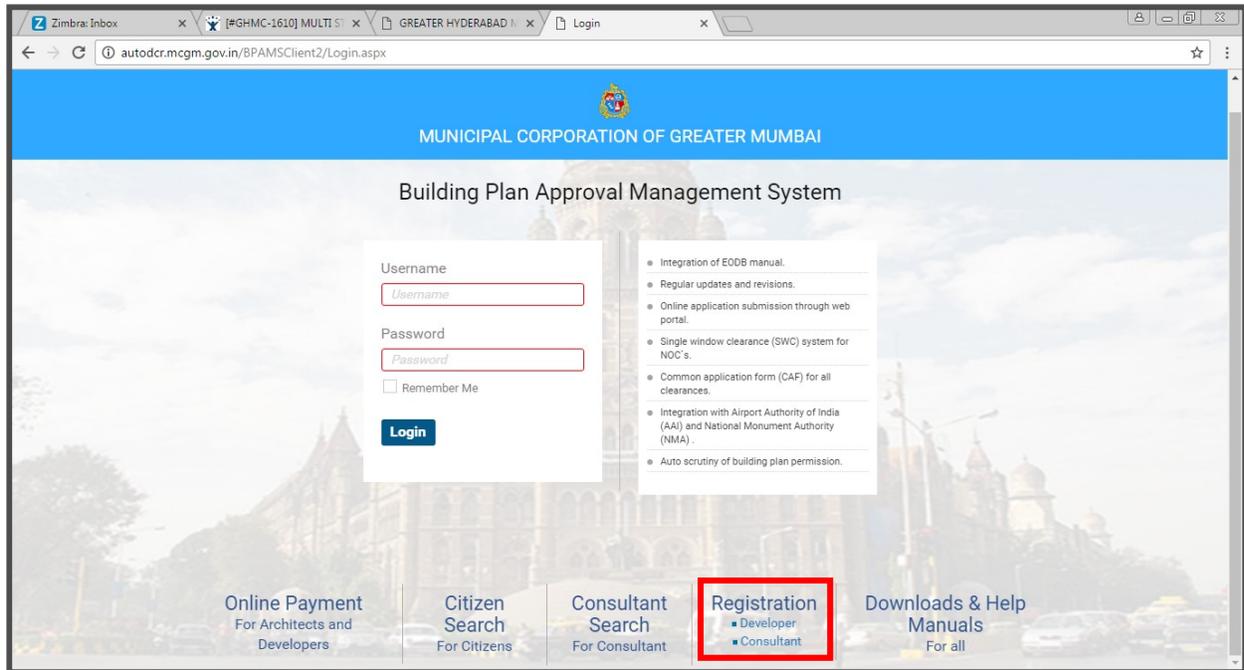


Step 2:- Enter the File No. and other details and search your application and its status.

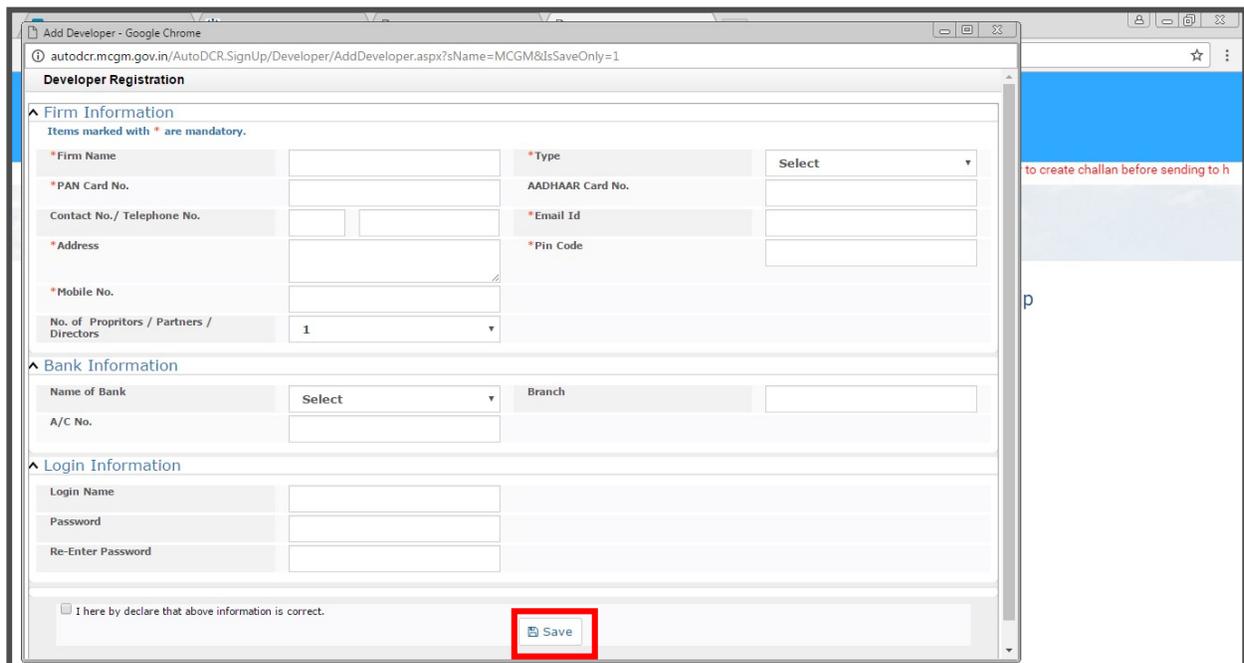


Q3. How do I register as developer OR single owner?

Step 1: In architect's console, click on 'Registration'.



Step 2: Fill the details. To complete the registration process, click on save.

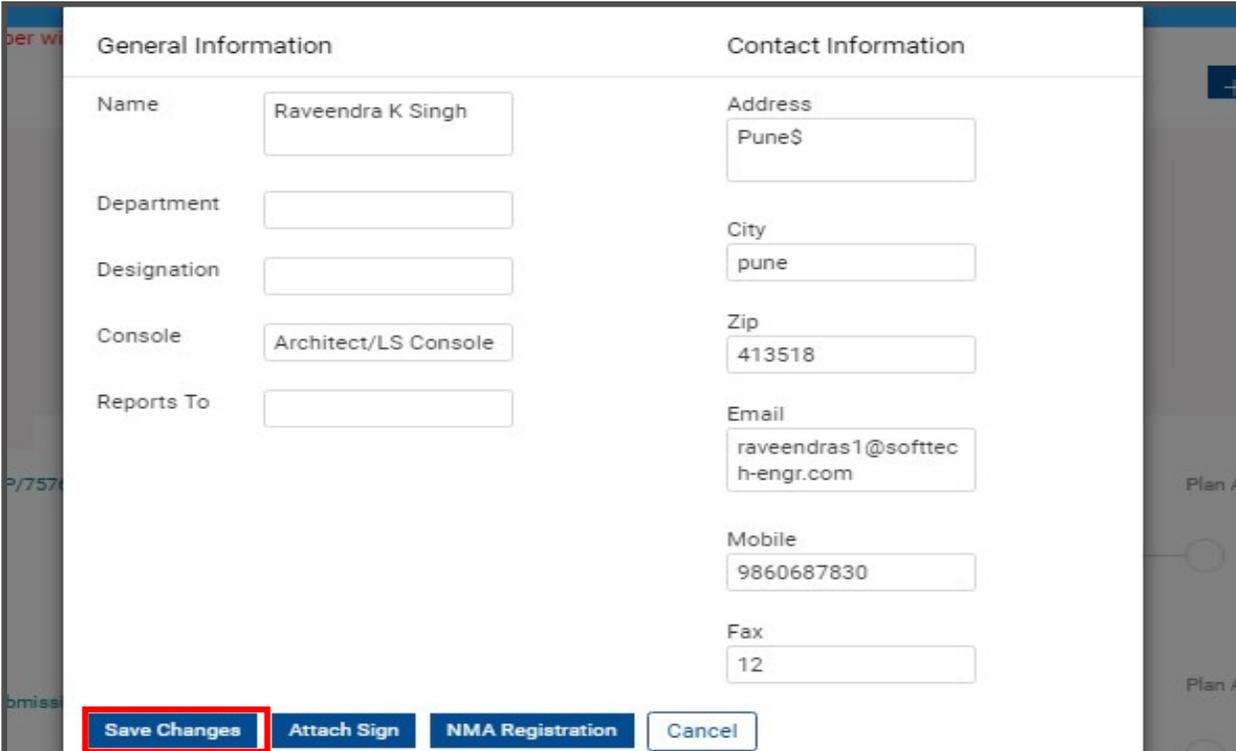


Q4. How to change /update profile information?

Step 1:- Click on Profile from architect dropdown.



Step 2:- Change /update profile information in the window and click on 'Save Changes'.



General Information		Contact Information	
Name	<input type="text" value="Raveendra K Singh"/>	Address	<input type="text" value="Pune\$"/>
Department	<input type="text"/>	City	<input type="text" value="pune"/>
Designation	<input type="text"/>	Zip	<input type="text" value="413518"/>
Console	<input type="text" value="Architect/LS Console"/>	Email	<input type="text" value="raveendras1@softte<h-enr.com"/>
Reports To	<input type="text"/>	Mobile	<input type="text" value="9860687830"/>
		Fax	<input type="text" value="12"/>

Q5. How to attach digital signature?

Step 1: Click on 'Attach Sign' from the profile information window.

The screenshot shows a web application window with two tabs: 'General Information' and 'Contact Information'. The 'General Information' tab is active, displaying the following fields:

Field	Value
Name	Raveendra K Singh
Department	
Designation	
Console	Architect/LS Console
Reports To	

The 'Contact Information' tab is also visible, displaying the following fields:

Field	Value
Address	Pune\$
City	pune
Zip	413518
Email	raveendras1@softte <h1>h-engr.com</h1>
Mobile	9860687830
Fax	12

At the bottom of the window, there are four buttons: 'Save Changes', 'Attach Sign', 'NMA Registration', and 'Cancel'. The 'Save Changes' button is highlighted with a red rectangular box.

Step 2: Fill the details and save.

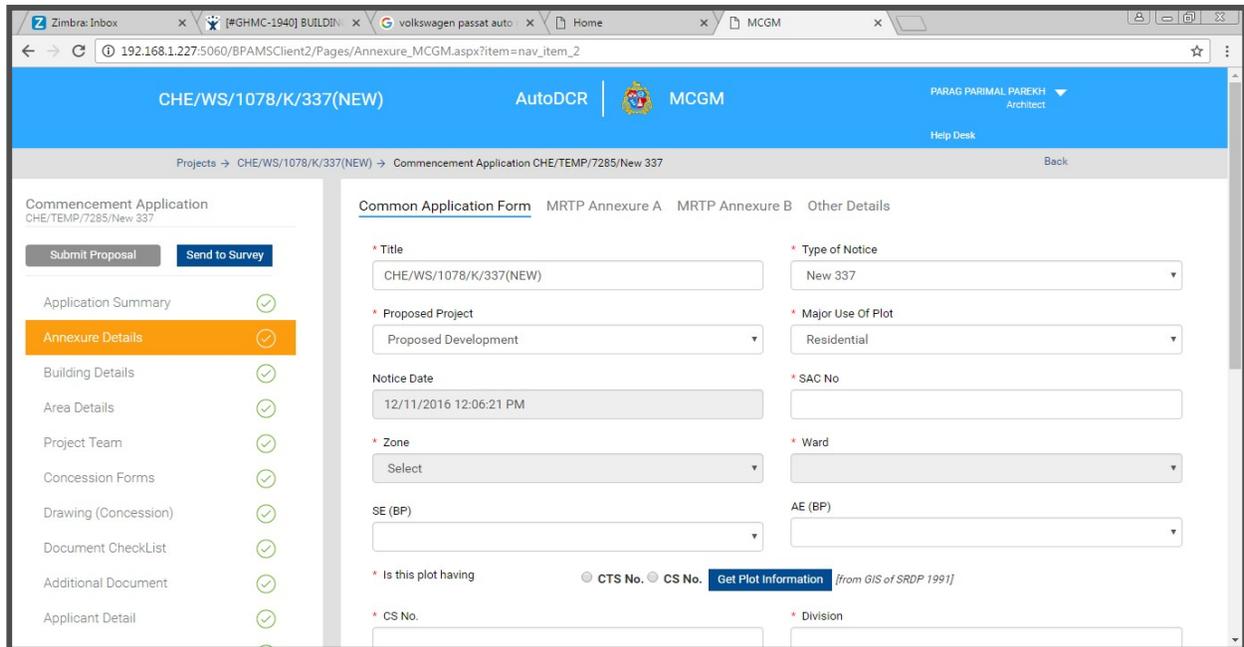
The screenshot shows the same profile information window as in Step 1, but with a 'Person Details' dialog box open. The dialog box contains the following fields:

Field	Value
* Designation :	Architect
* Person Name :	Raveendra K Singh
* Certificate :	-Select-

Below the fields, there is a red text warning: "Kindly Install 'CAPICOM' software. Click Here to install 'CAPICOM'." and a blue text instruction: "Ensure that your Digital Signature Key is attached to your system." At the bottom of the dialog box, there are 'Save' and 'Close' buttons. The dialog box is highlighted with a red rectangular box.

Q6. How to register for NMA (National Monumental Authority)?

Step 1: Go to 'Annexure Details'.

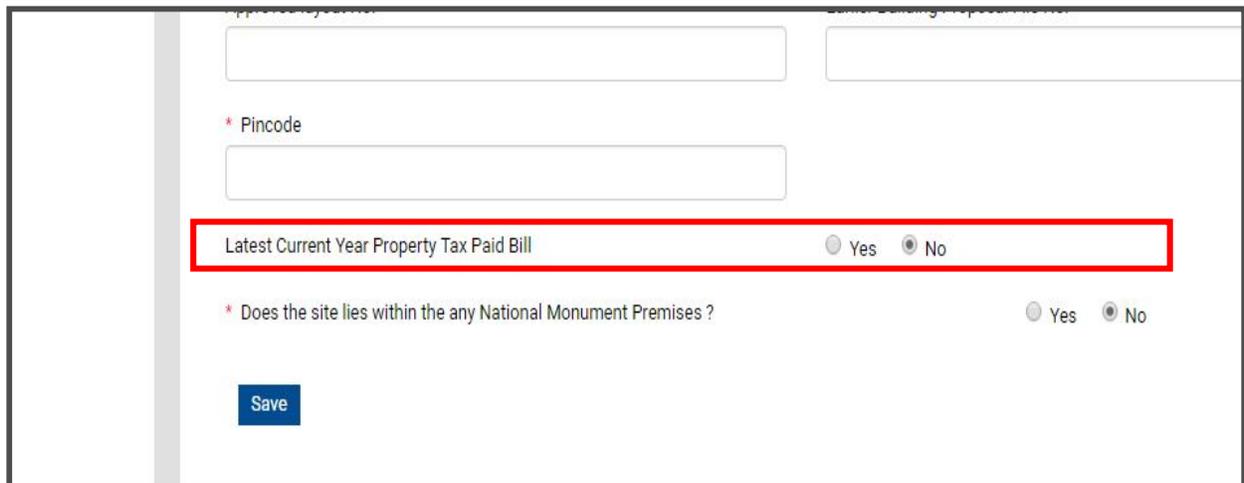


The screenshot shows a web browser window with the URL `192.168.1.227:5060/BPAMSCClient2/Pages/Annexure_MCGM.aspx?item=nav_item_2`. The page title is "CHE/WS/1078/K/337(NEW)" and the user is logged in as "PARAG PARIMAL PAREKH Architect". The navigation menu includes "AutoDCR" and "MCGM". The main content area is titled "Common Application Form" and has tabs for "MRTP Annexure A", "MRTP Annexure B", and "Other Details". The "Annexure Details" tab is active. The form fields include:

- * Title: CHE/WS/1078/K/337(NEW)
- * Type of Notice: New 337
- * Proposed Project: Proposed Development
- * Major Use Of Plot: Residential
- Notice Date: 12/11/2016 12:06:21 PM
- * SAC No: [Empty]
- * Zone: Select
- * Ward: [Empty]
- SE (BP): [Empty]
- AE (BP): [Empty]
- * Is this plot having: CTS No. CS No. [Get Plot information](#) [from GIS of SRDP 1991]
- * CS No.: [Empty]
- * Division: [Empty]

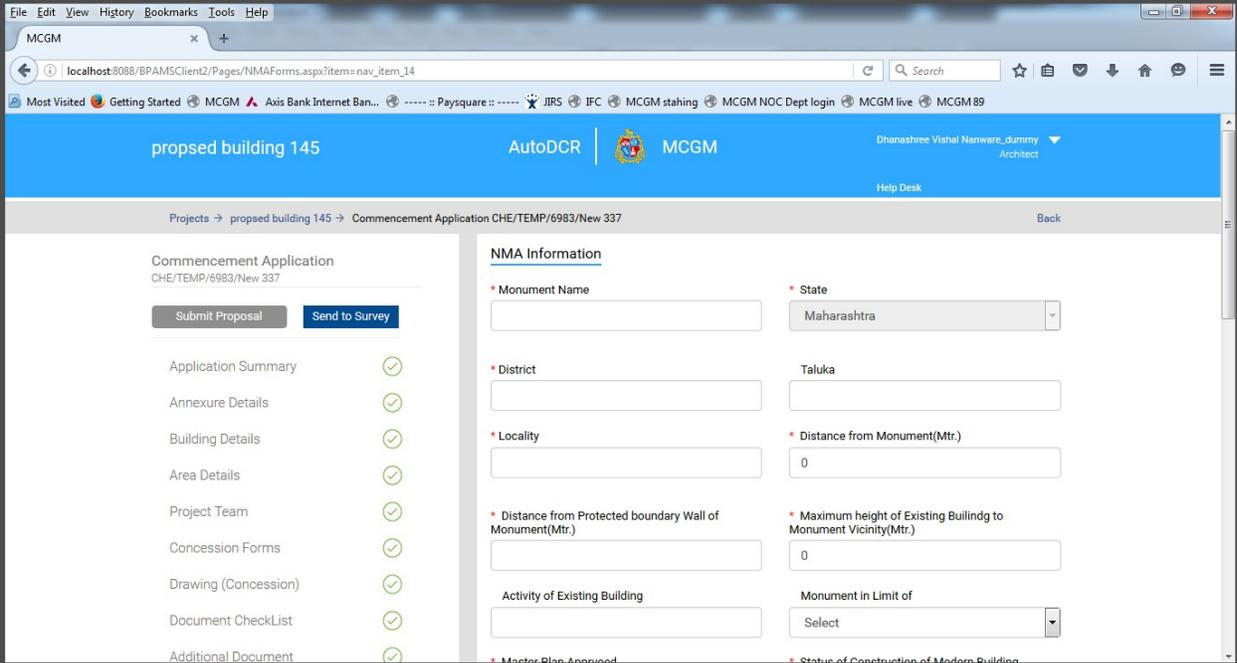
A sidebar on the left lists the application steps: Application Summary, Annexure Details (highlighted in orange), Building Details, Area Details, Project Team, Concession Forms, Drawing (Concession), Document CheckList, Additional Document, and Applicant Detail. Each step has a green checkmark icon.

Step 2: In 'Common Application Form' choose the NMA option.



This close-up screenshot shows the bottom portion of the form. It includes a "Pincode" field, a question "Latest Current Year Property Tax Paid Bill" with radio buttons for "Yes" and "No" (the "No" option is selected), and another question "Does the site lies within the any National Monument Premises?" with radio buttons for "Yes" and "No" (the "No" option is selected). A blue "Save" button is located at the bottom left of this section.

Step 3: In case of 'Yes' option for NMA following page will open.



The screenshot shows a web browser window displaying the 'NMA Information' form. The browser address bar shows 'localhost:8088/BPAMClient2/Pages/NMAForms.aspx?item=nav_item_14'. The page header includes 'proposed building 145', 'AutoDCR', 'MCGM', and the user 'Dhanashree Vishal Nanware, dummy Architect'. The breadcrumb trail is 'Projects → proposed building 145 → Commencement Application CHE/TEMP/6983/New 337'. On the left, a 'Commencement Application' sidebar lists various sections with green checkmarks, including 'Submit Proposal' and 'Send to Survey' buttons. The main form area contains the following fields:

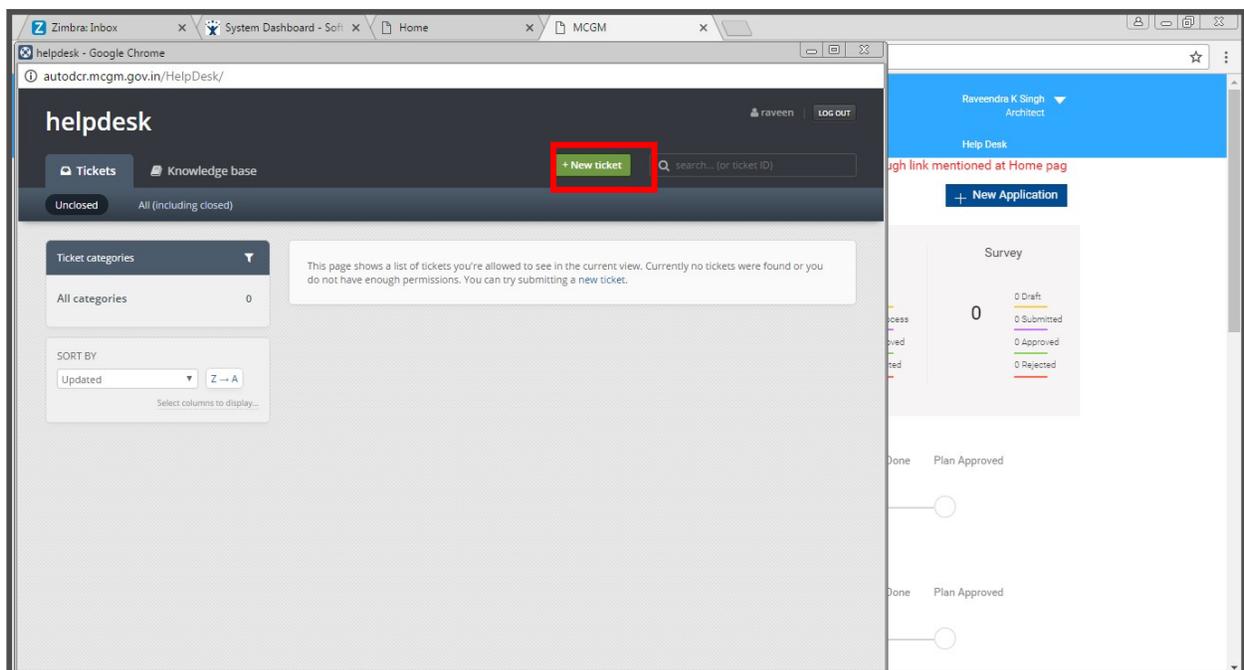
- Monument Name:** Text input field.
- State:** Dropdown menu with 'Maharashtra' selected.
- District:** Text input field.
- Taluka:** Text input field.
- Locality:** Text input field.
- Distance from Monument(Mtr.):** Text input field with '0' entered.
- Distance from Protected boundary Wall of Monument(Mtr.):** Text input field.
- Maximum height of Existing Building to Monument Vicinity(Mtr.):** Text input field with '0' entered.
- Activity of Existing Building:** Text input field.
- Monument in Limit of:** Dropdown menu with 'Select' selected.
- Master Plan Approved:** (partially visible)
- Status of Construction of Modern Building:** (partially visible)

Q7. How to raise query or ticket?

Step 1: Click on 'Help Desk' from architect's console.



Step 2: Click on 'New ticket'.



Step 3:- Fill the details and click on submit.

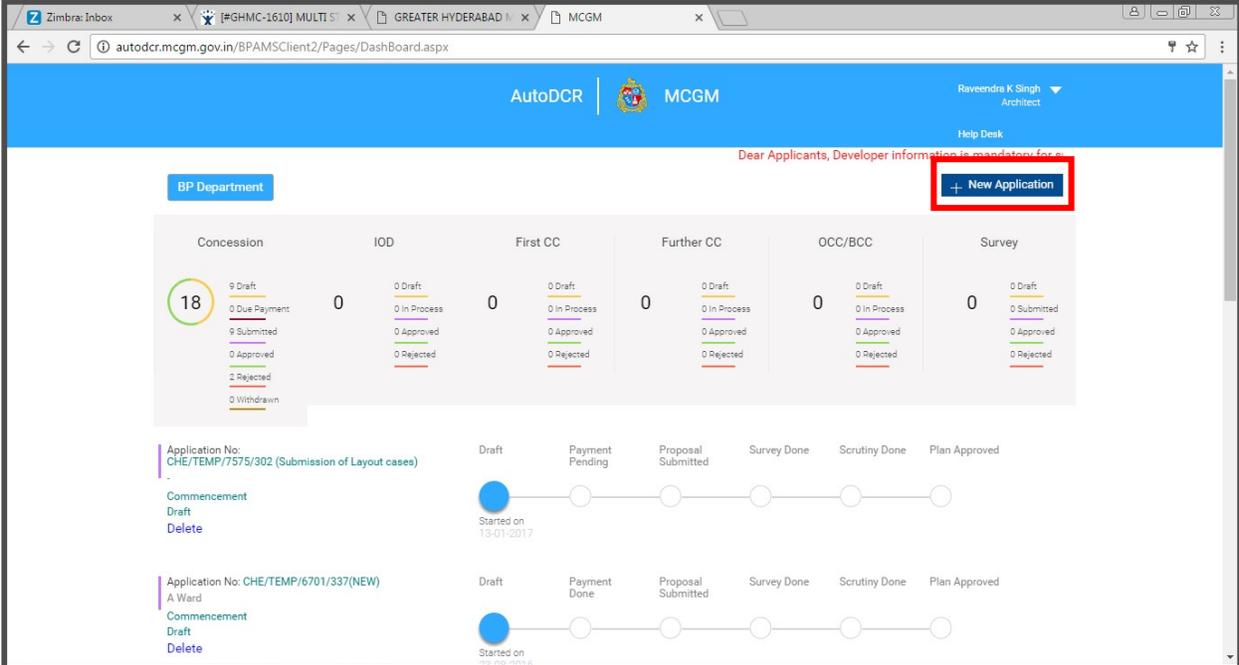
The screenshot shows the 'New Ticket' form in a web browser. The browser address bar shows 'autodcr.mcgm.gov.in/HelpDesk/Tickets/New'. The page title is 'helpdesk'. There are tabs for 'Tickets' and 'Knowledge base'. A search bar is present with the text 'Search... (or ticket ID)'. The form fields include: 'Subject' (with 'Subject' entered), a rich text editor for 'Ticket details', a 'select category' dropdown, a 'priority - Normal' dropdown, and an 'attach a file...' link. At the bottom, there are fields for '* Submitted at (Office)' and '* Application/Proposal No.' (with 'Application/ Proposal No.' entered). A blue 'Submit' button is highlighted with a red box.

Step 4: Generated ticket will be displayed in Helpdesk → Tickets tab.

The screenshot shows the 'Mark margin issue' ticket in the helpdesk system. The browser address bar shows 'autodcr.mcgm.gov.in/HelpDesk/Ticket/21'. The page title is 'helpdesk'. There are tabs for 'Tickets' and 'Knowledge base'. A 'New ticket' button is visible. The ticket details are displayed in a card format, with the title 'Mark margin issue' and a 'More...' link. The description reads: 'Please find the attached drawing file. While running PreDCR, even after marking the rear and side margins, system shows the message saying 'Mark all the margins''. An attachment 'LAYOUT.dwg' is shown. A 'Reply...' button is present. The ticket is assigned to 'manali shigavan'. The date is '11/25/2016 4:42 AM'. The 'Submitted at (Office)' is 'City Office (Byculla)'. The 'Application/ Proposal No.' is 'CHE/TEMP/7091/New 337'. A red box highlights the ticket card.

Q8. How to create new proposal for building permission application?

Step 1:- Click on the '+New Application' from the architect's console.

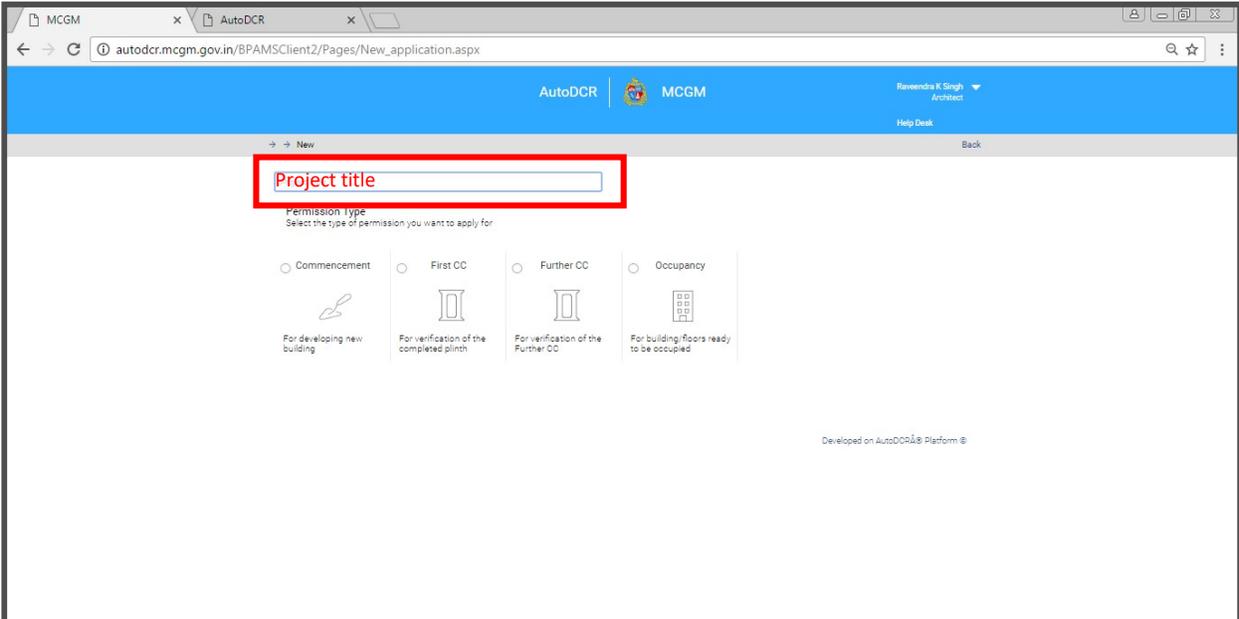


The screenshot shows the AutoDCR dashboard for an architect. The user is Raveendra K Singh. The dashboard displays various application categories and their counts:

Category	Count	Sub-status
Concession	18	9 Draft, 0 Due Payment, 9 Submitted, 0 Approved, 2 Rejected, 0 Withdrawn
IOD	0	0 Draft, 0 In Process, 0 Approved, 0 Rejected
First CC	0	0 Draft, 0 In Process, 0 Approved, 0 Rejected
Further CC	0	0 Draft, 0 In Process, 0 Approved, 0 Rejected
OCC/BCC	0	0 Draft, 0 In Process, 0 Approved, 0 Rejected
Survey	0	0 Draft, 0 Submitted, 0 Approved, 0 Rejected

Below the dashboard, there are two application cards with progress indicators. The first card is for Application No: CHE/TEMP/7575/302 (Submission of Layout cases), and the second is for Application No: CHE/TEMP/6701/337(NEW) A Ward. Both cards show a progress bar with stages: Draft, Payment Pending, Proposal Submitted, Survey Done, Scrutiny Done, and Plan Approved.

Step 2:- Enter the project title and select the permission type.

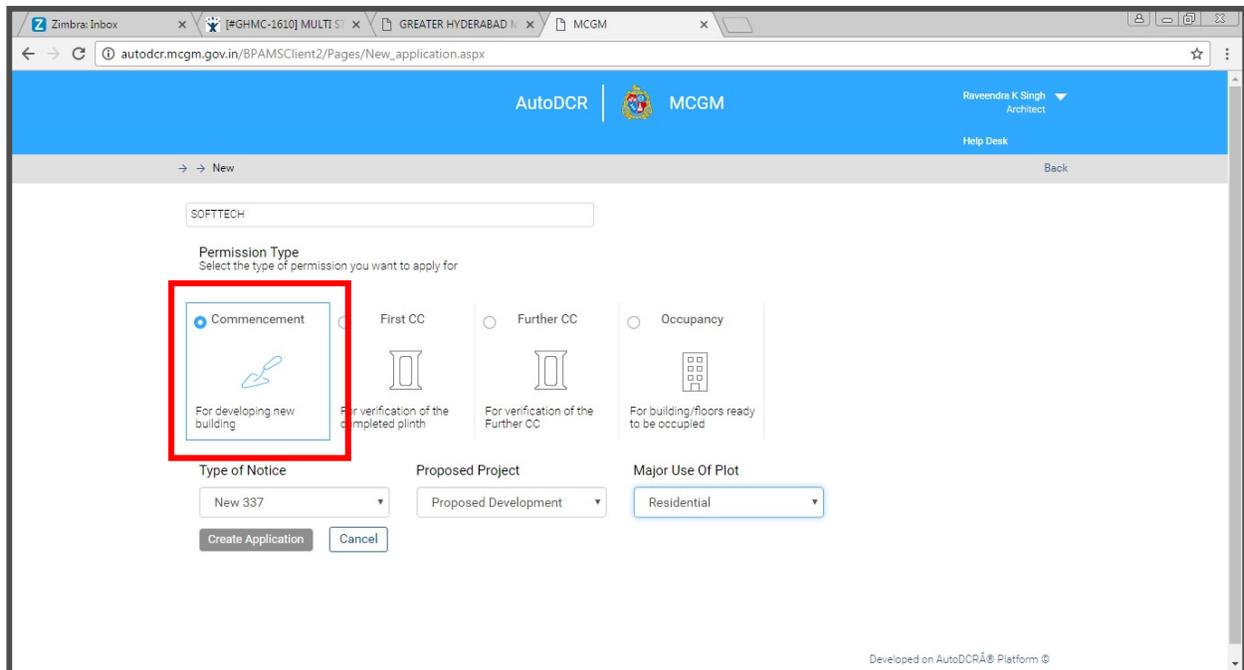


The screenshot shows the 'New Application' form. The 'Project title' field is highlighted in a red box. Below the form, there are four radio button options for 'Permission Type':

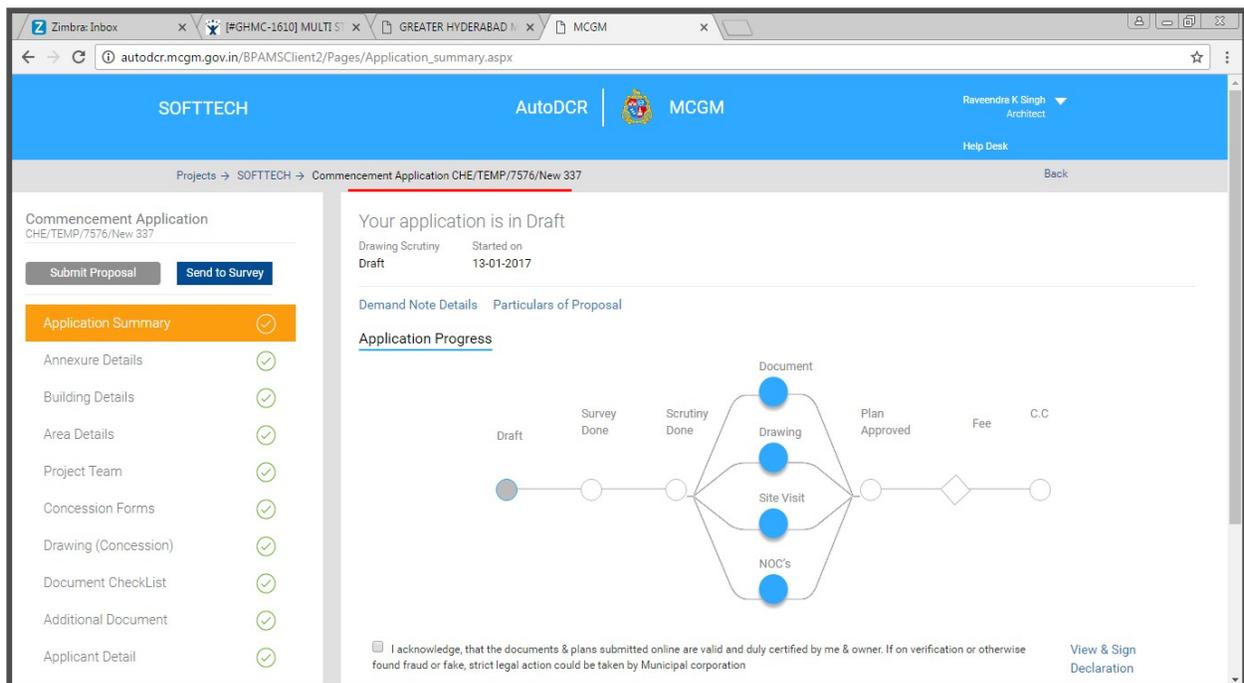
- Commencement: For developing new building
- First CC: For verification of the completed plinth
- Further CC: For verification of the Further CC
- Occupancy: For building floors ready to be occupied

The form also includes a 'Back' button and a footer that reads 'Developed on AutoDCR® Platform ©'.

Step 3:- Select the ‘Type of Notice’, ‘proposed project’ and ‘major use of plot’ and click on create application.

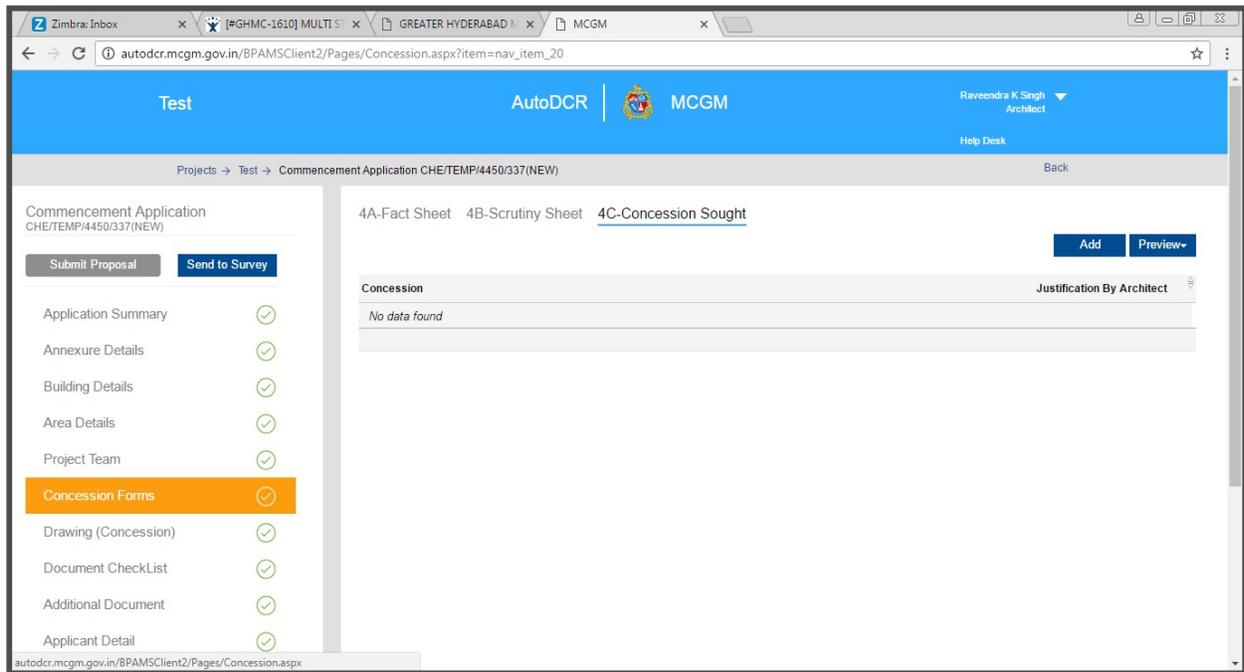


Step 4:- New application is created.

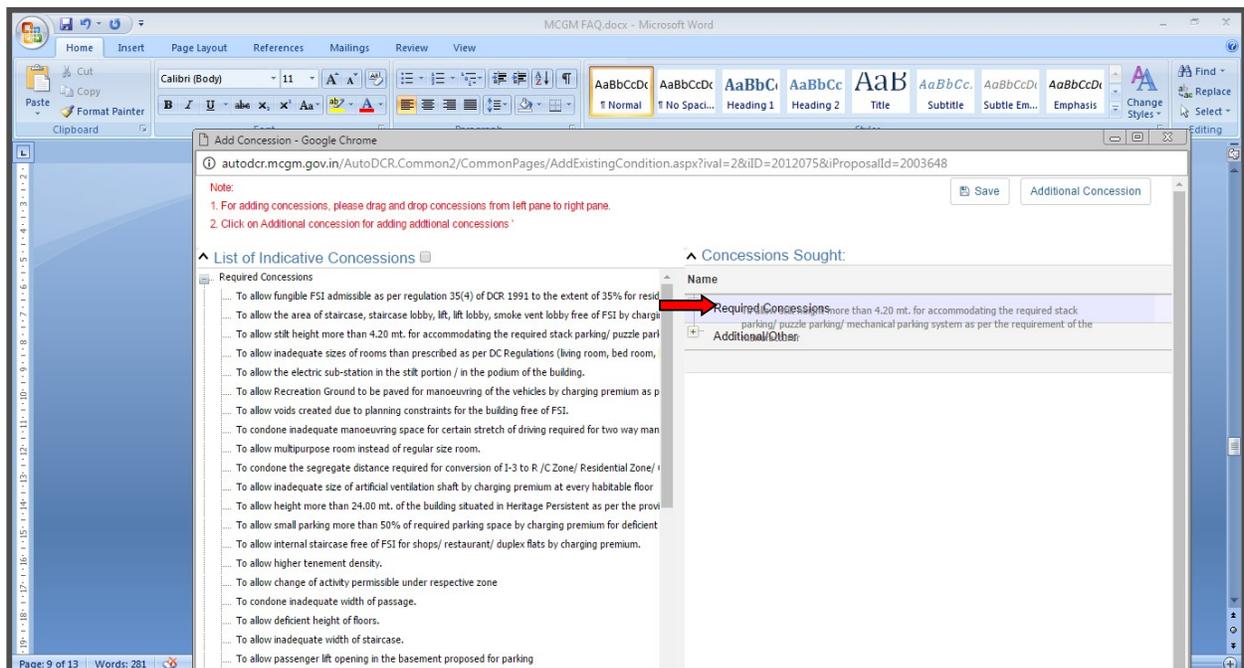


Q9. How to sought concessions from available library?

Step 1: Open concession forms category and click on add button from 4C-Concession Sought tab.



Step 2: Drag and drop the required concessions from left pane to right pane.



The screenshot shows a Microsoft Word document with a web browser window open. The browser window displays the 'Add Concession' page from the MCGM website. The page includes a 'Note' with instructions, a 'List of Indicative Concessions' on the left, and a 'Concessions Sought' table on the right. The table has two columns: 'Name' and 'Concessions Sought'. The 'Required Concessions' section of the table contains a list of items, including 'To allow stilt height more than 4.20 mt. for accommodating the required stack parking/ puzzle parking/ mechanical parking system as per the requirement of the manufacturer'.

Note:
1. For adding concessions, please drag and drop concessions from left pane to right pane.
2. Click on Additional concession for adding additional concessions *

List of Indicative Concessions

Required Concessions

- ... To allow fungible FSI admissible as per regulation 35(4) of DCR 1991 to the extent of 35% for resid
- ... To allow the area of staircase, staircase lobby, lift, lift lobby, smoke vent lobby free of FSI by charg
- ... To allow stilt height more than 4.20 mt. for accommodating the required stack parking/ puzzle parki
- ... To allow inadequate sizes of rooms than prescribed as per DC Regulations (living room, bed room,
- ... To allow the electric sub-station in the stilt portion / in the podium of the building.
- ... To allow Recreation Ground to be paved for manoeuvring of the vehicles by charging premium as p
- ... To allow voids created due to planning constraints for the building free of FSI.
- ... To condone inadequate manoeuvring space for certain stretch of driving required for two way man
- ... To allow multipurpose room instead of regular size room.
- ... To condone the segregate distance required for conversion of I-3 to R /C Zone/ Residential Zone/ i
- ... To allow inadequate size of artificial ventilation shaft by charging premium at every habitable floor
- ... To allow height more than 24.00 mt. of the building situated in Heritage Persistent as per the provi
- ... To allow small parking more than 50% of required parking space by charging premium for deficient
- ... To allow internal staircase free of FSI for shops/ restaurant/ duplex flats by charging premium.
- ... To allow higher tenement density.
- ... To allow change of activity permissible under respective zone
- ... To condone inadequate width of passage.
- ... To allow deficient height of floors.
- ... To allow inadequate width of staircase.
- ... To allow passenger lift opening in the basement proposed for parking

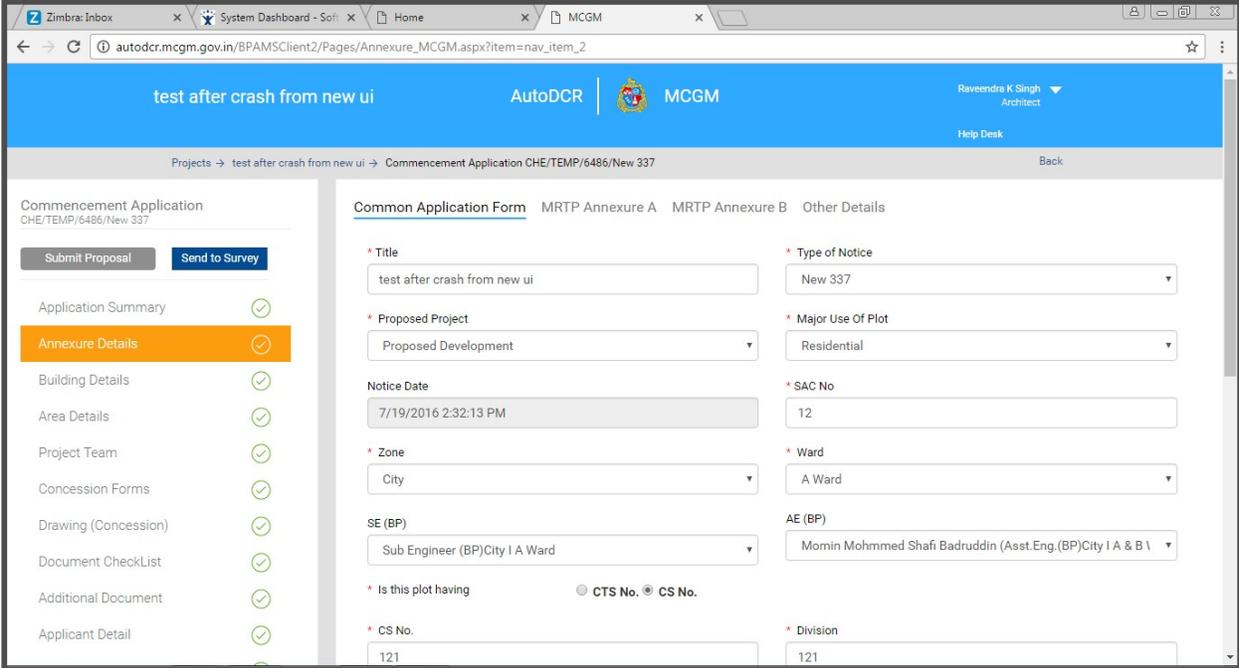
Concessions Sought

Name	Concessions Sought
Required Concessions	
	To allow stilt height more than 4.20 mt. for accommodating the required stack parking/ puzzle parking/ mechanical parking system as per the requirement of the manufacturer
Additional/Other	

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Q10. Why applicant has to fill up CAF and Other information in Annexure details?

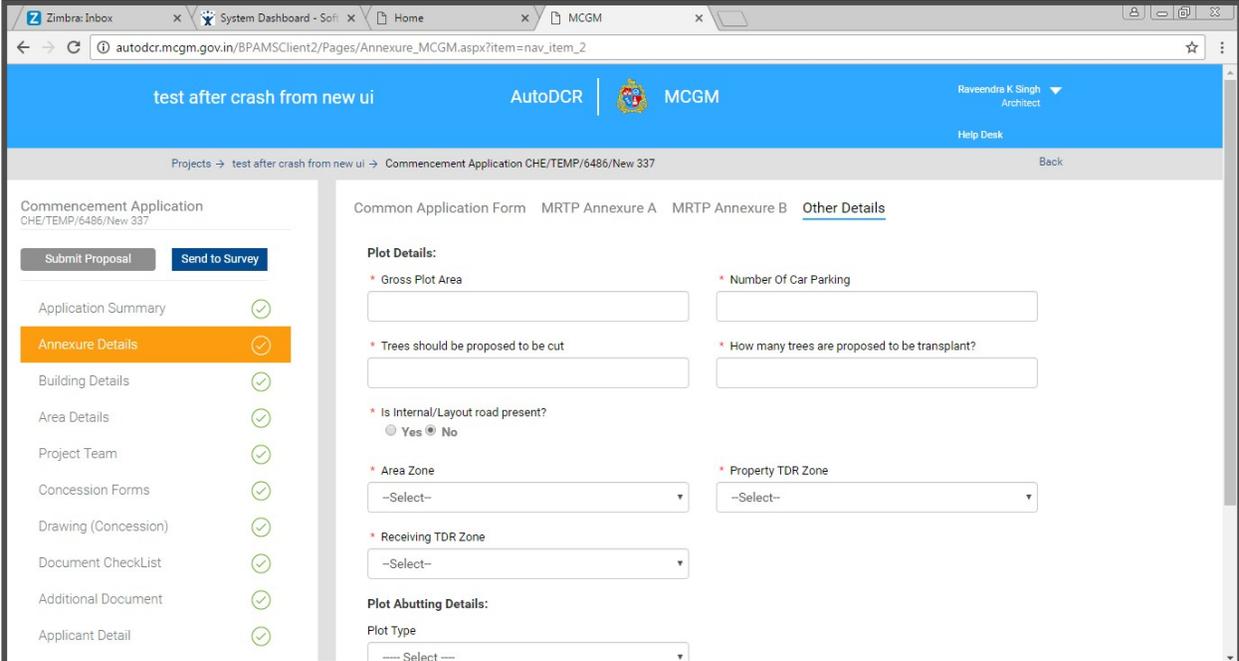
Step 1: In Common Application Form



The screenshot shows the 'Common Application Form' section of the 'Annexure Details' form. The form is titled 'test after crash from new ui' and is for a 'Commencement Application CHE/TEMP/6486/New 337'. The form is divided into several sections:

- Title:** test after crash from new ui
- Type of Notice:** New 337
- Proposed Project:** Proposed Development
- Major Use Of Plot:** Residential
- Notice Date:** 7/19/2016 2:32:13 PM
- SAC No:** 12
- Zone:** City
- Ward:** A Ward
- SE (BP):** Sub Engineer (BP)City I A Ward
- AE (BP):** Momin Mohammed Shafi Badruddin (Asst.Eng.(BP)City I A & B I
- Is this plot having:** CTS No. CS No.
- CS No.:** 121
- Division:** 121

Step 2: Other details form

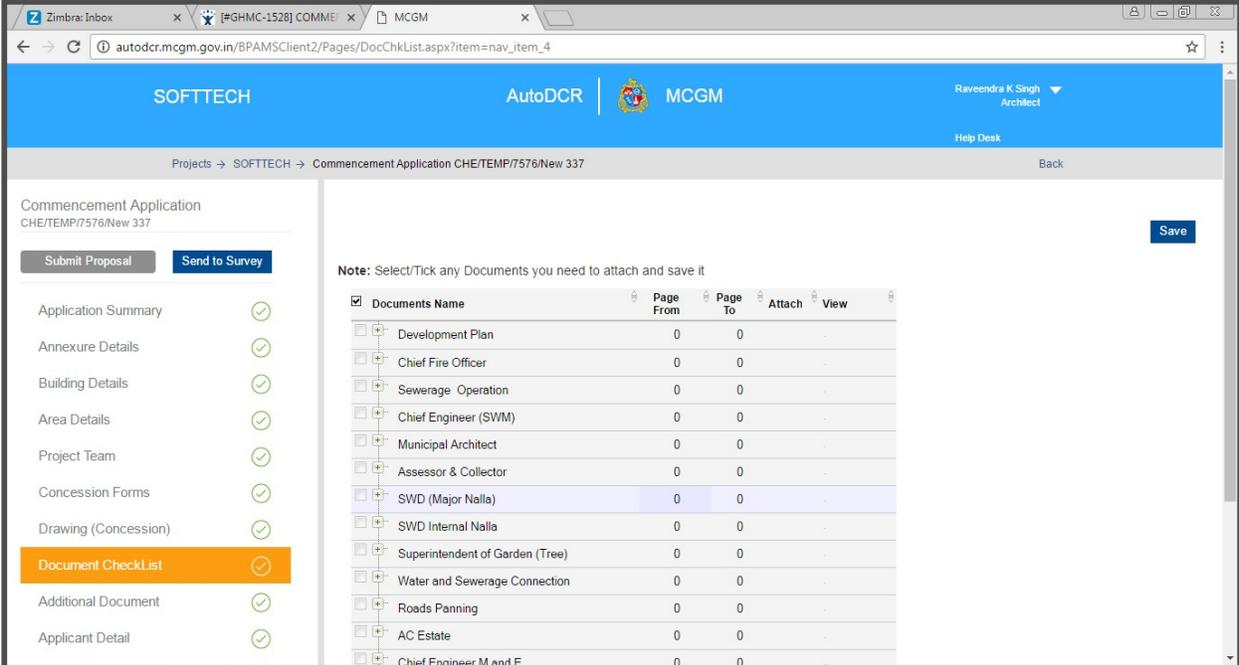


The screenshot shows the 'Other Details' section of the 'Annexure Details' form. The form is titled 'test after crash from new ui' and is for a 'Commencement Application CHE/TEMP/6486/New 337'. The form is divided into several sections:

- Plot Details:**
 - Gross Plot Area:** [Text Input]
 - Number Of Car Parking:** [Text Input]
 - Trees should be proposed to be cut:** [Text Input]
 - How many trees are proposed to be transplant?:** [Text Input]
 - Is Internal/Layout road present?:** Yes No
 - Area Zone:** --Select--
 - Property TDR Zone:** --Select--
 - Receiving TDR Zone:** --Select--
- Plot Abutting Details:**
 - Plot Type:** --Select--

Q11. How to add Additional document?

Step 1: Document checklist

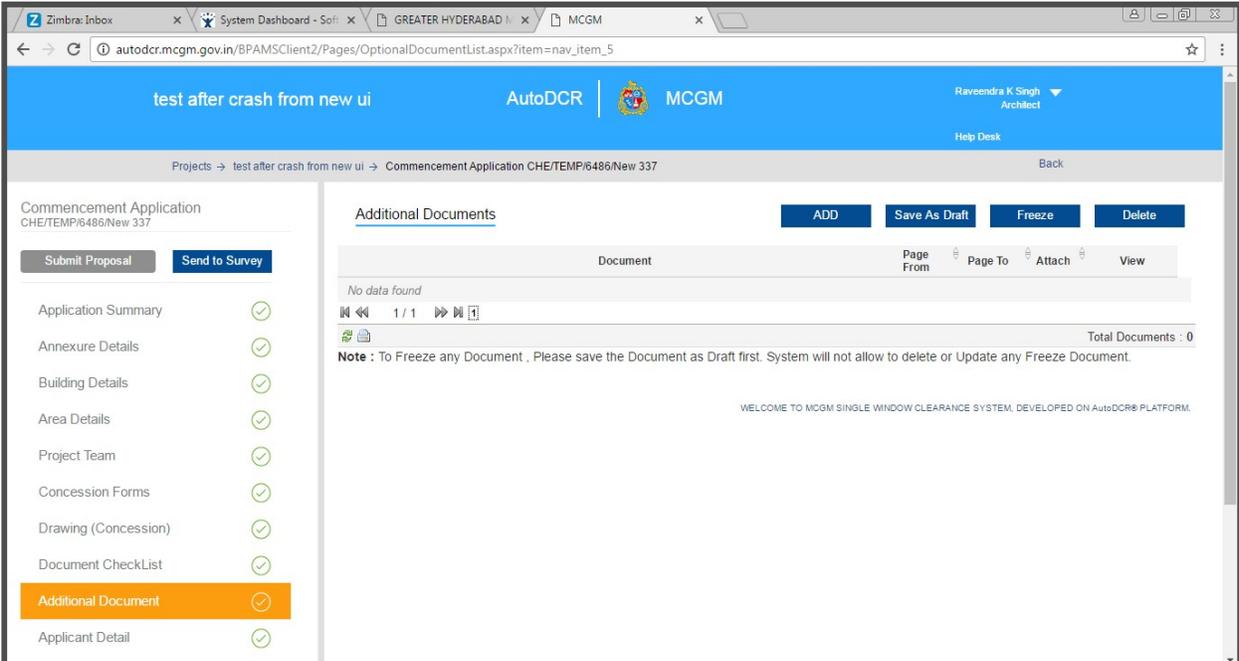


The screenshot shows the 'Document Checklist' page for a Commencement Application (CHE/TEMP/7576/New 337). The left sidebar contains a checklist of documents, with 'Document Checklist' highlighted in orange. The main area displays a table of documents to be attached, with a 'Save' button in the top right corner.

Note: Select/Tick any Documents you need to attach and save it

<input type="checkbox"/>	Documents Name	Page From	Page To	Attach	View
<input type="checkbox"/>	Development Plan	0	0		
<input type="checkbox"/>	Chief Fire Officer	0	0		
<input type="checkbox"/>	Sewerage Operation	0	0		
<input type="checkbox"/>	Chief Engineer (SWM)	0	0		
<input type="checkbox"/>	Municipal Architect	0	0		
<input type="checkbox"/>	Assessor & Collector	0	0		
<input type="checkbox"/>	SWD (Major Nalla)	0	0		
<input type="checkbox"/>	SWD Internal Nalla	0	0		
<input type="checkbox"/>	Superintendent of Garden (Tree)	0	0		
<input type="checkbox"/>	Water and Sewerage Connection	0	0		
<input type="checkbox"/>	Roads Planning	0	0		
<input type="checkbox"/>	AC Estate	0	0		
<input type="checkbox"/>	Chief Engineer Mand F	0	0		

Step 2: Additional documents



The screenshot shows the 'Additional Documents' page for a Commencement Application (CHE/TEMP/6486/New 337). The left sidebar contains a checklist of documents, with 'Additional Document' highlighted in orange. The main area displays a table for adding documents, with buttons for 'ADD', 'Save As Draft', 'Freeze', and 'Delete'. The table is currently empty, and a note indicates that documents must be saved as drafts before being deleted or updated.

Additional Documents [ADD] [Save As Draft] [Freeze] [Delete]

Document	Page From	Page To	Attach	View
No data found				

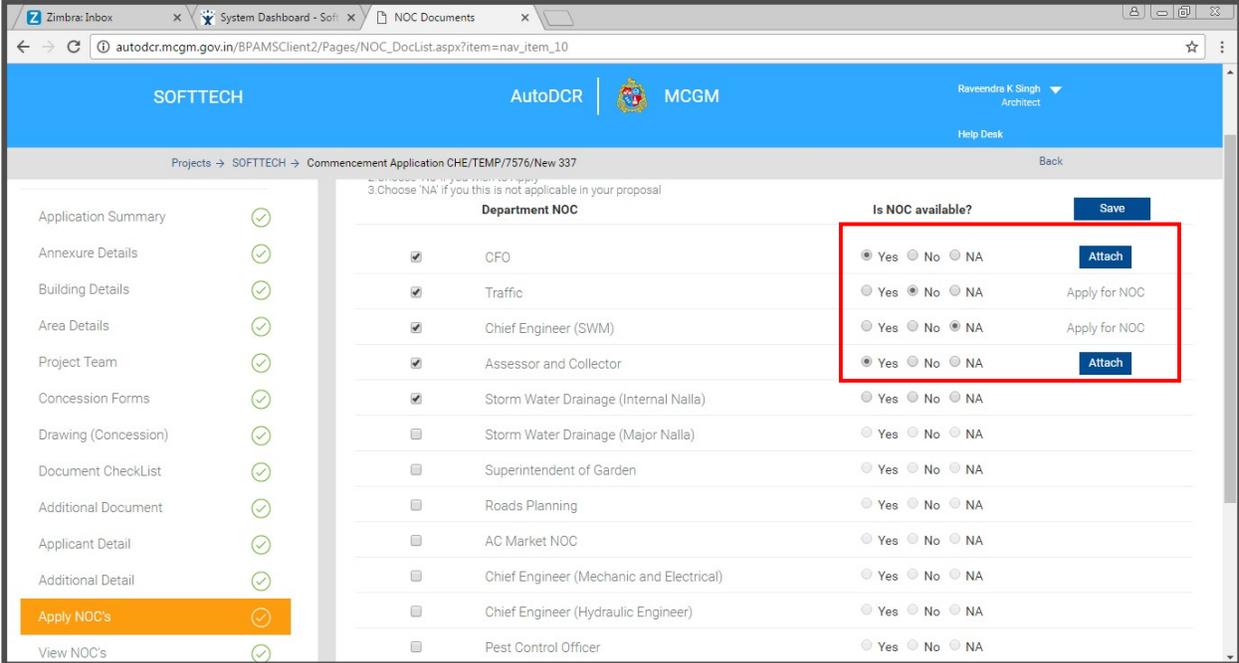
Total Documents : 0

Note : To Freeze any Document , Please save the Document as Draft first. System will not allow to delete or Update any Freeze Document.

WELCOME TO MCGM SINGLE WINDOW CLEARANCE SYSTEM, DEVELOPED ON AutoDCR® PLATFORM.

Q12. How to apply for NOC required for BP?

Step 1: Apply NOCs



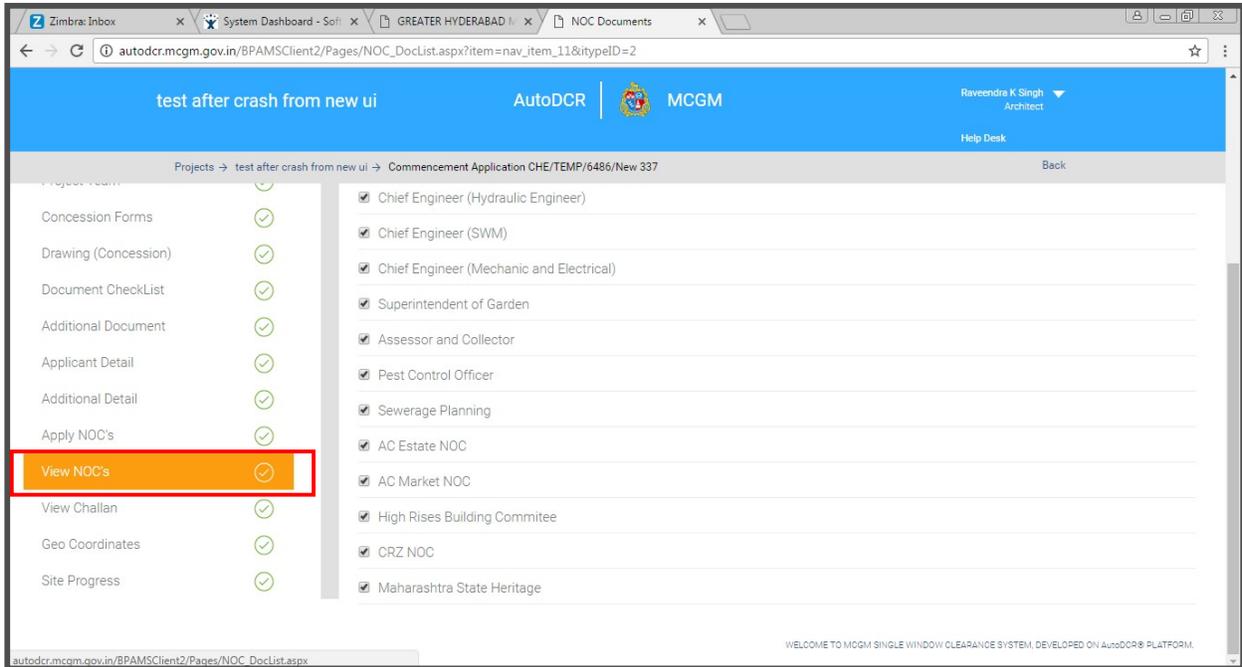
Projects → SOFTECH → Commencement Application CHE/TEMP/7576/New 337

3. Choose 'NA' if you this is not applicable in your proposal

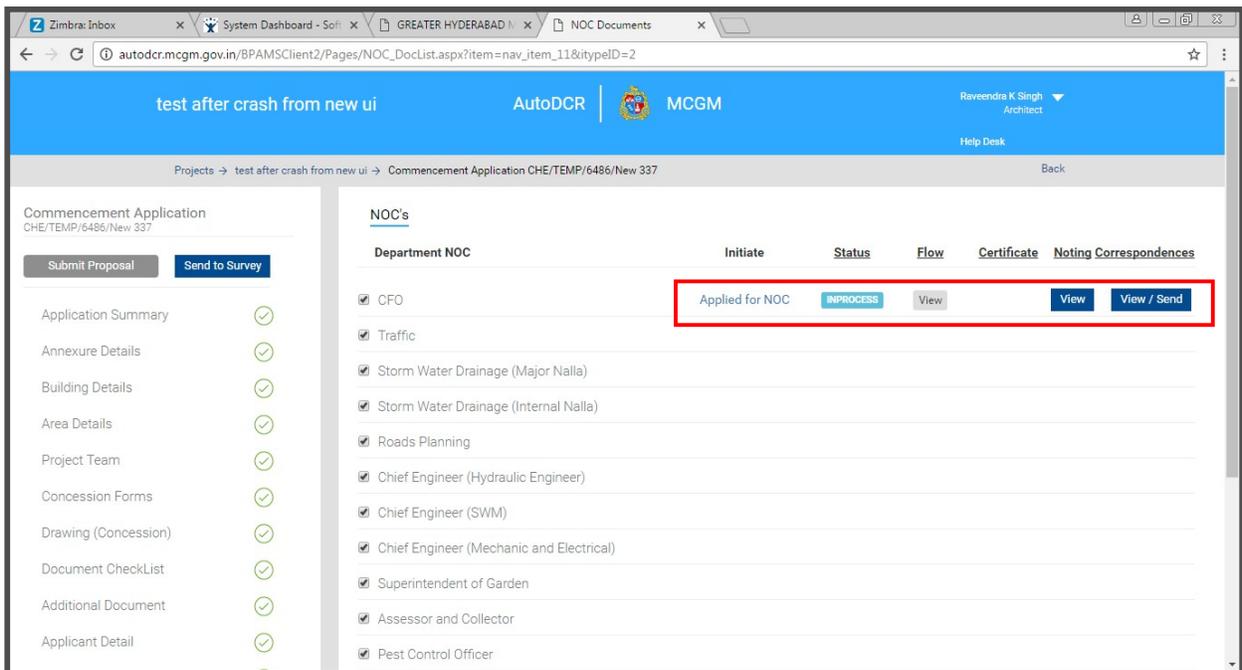
Department NOC	Is NOC available?	Action
<input checked="" type="checkbox"/> CFO	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	Attach
<input checked="" type="checkbox"/> Traffic	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> NA	Apply for NOC
<input checked="" type="checkbox"/> Chief Engineer (SWM)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA	Apply for NOC
<input checked="" type="checkbox"/> Assessor and Collector	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	Attach
<input checked="" type="checkbox"/> Storm Water Drainage (Internal Nalla)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Storm Water Drainage (Major Nalla)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Superintendent of Garden	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Roads Planning	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> AC Market NOC	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Chief Engineer (Mechanic and Electrical)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Chief Engineer (Hydraulic Engineer)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	
<input type="checkbox"/> Pest Control Officer	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NA	

Q13. How to get applied NOC status?

Step 1: Once NOC is applied its status can be tracked form 'View NOC'

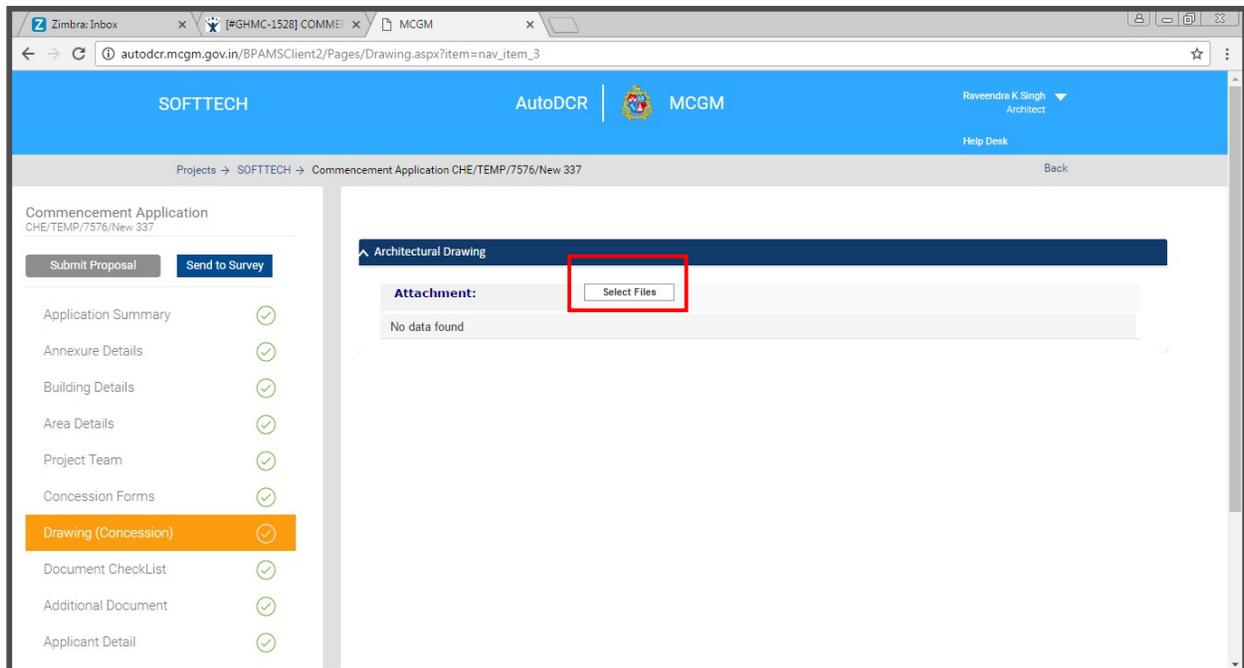


Step 2: NOC s status page.



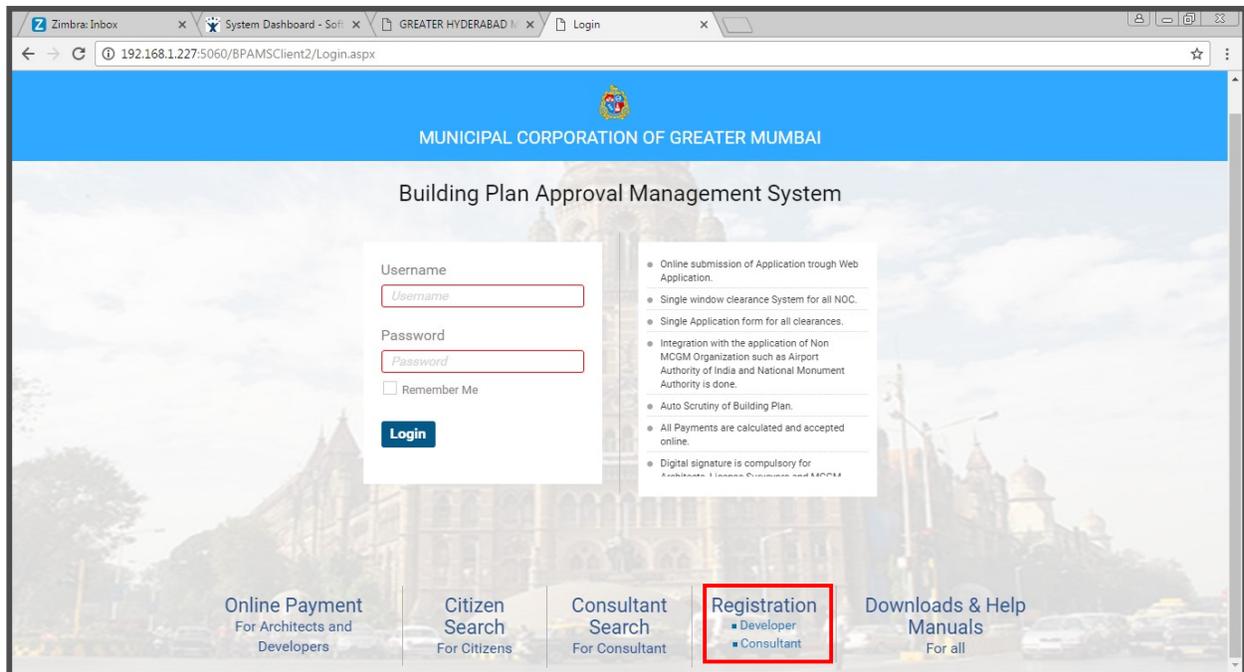
Q14. How to upload PreDCR drawing?

Step 1: Open 'Drawing (Concession)' tab and attach the drawing.

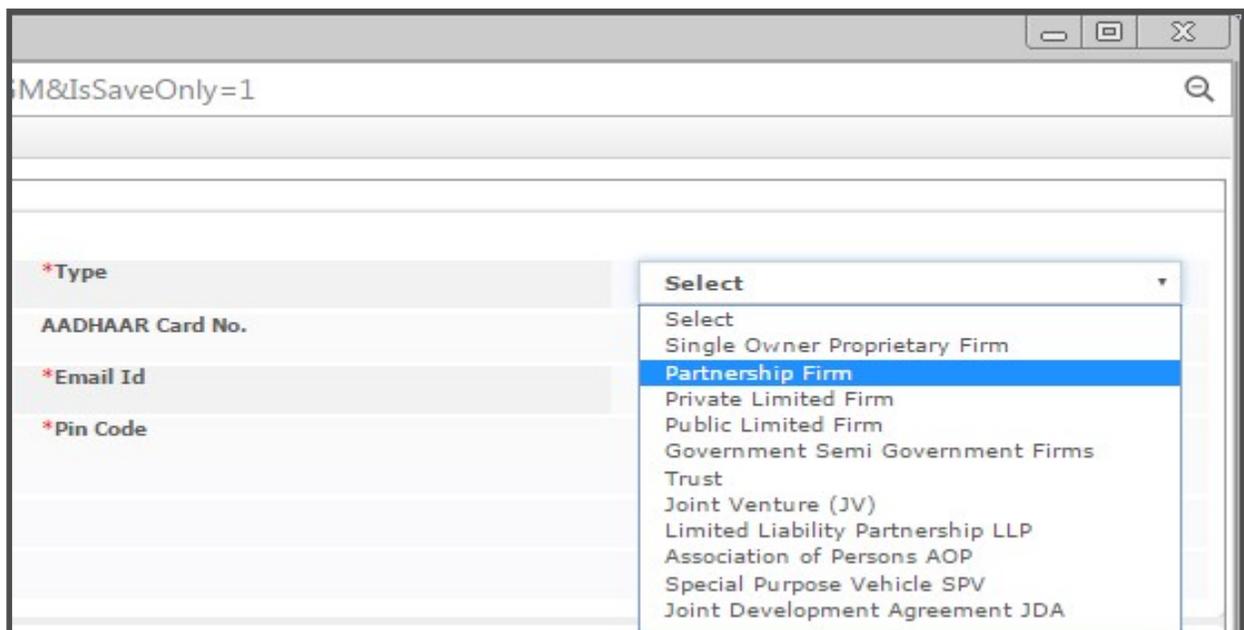


Q15. How to add more than one developer/partner in single owner developer registration?

Step 1: Click on 'Registration'.



Step 2: Select type as partnership firm as shown below.

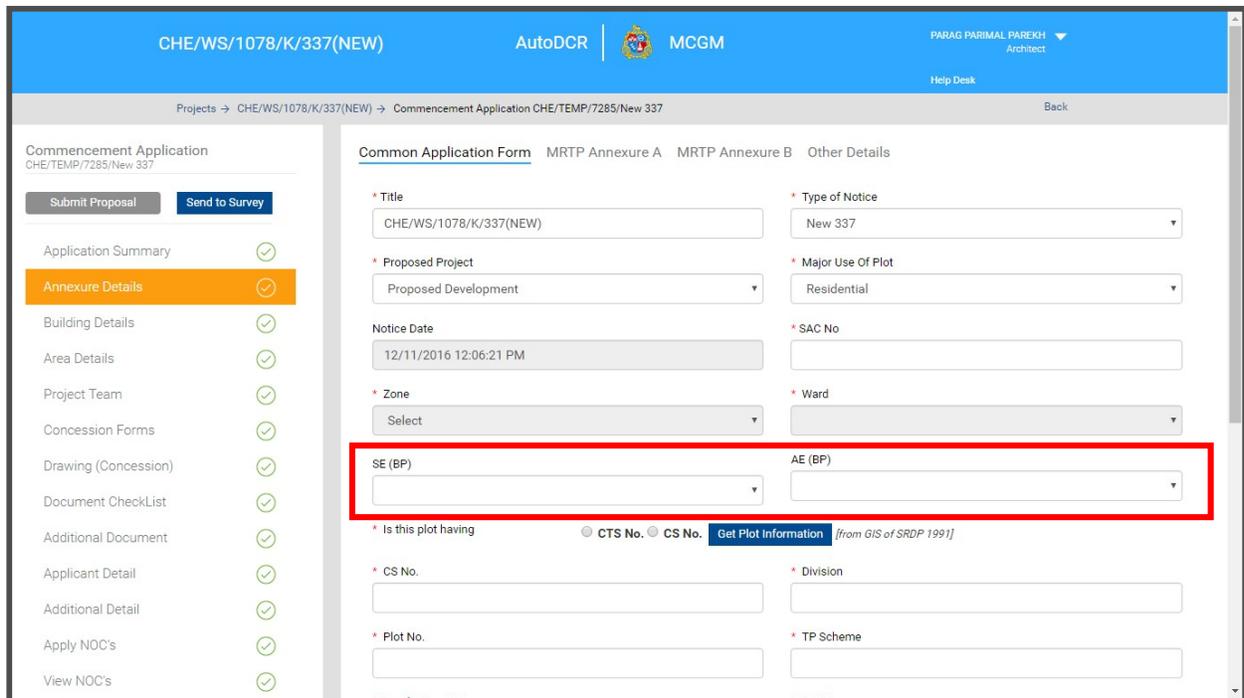


Step 3: Select No. of Proprietors/Partners/Directors required to add.

*Mobile No.	
No. of Proprietors / Partners / Directors	1
Bank Information	1
Name of Bank	2
A/C No.	3
Login Information	4
Login Name	5
	6
	7
	8
	9
	10
	11
	12

Q16. How should I select concern officer from drop down?

Step 1: Go to 'Annexure Details', In 'Common Application Form' fill up the details.



CHE/WS/1078/K/337(NEW) AutoDCR MCGM PARAG PARIMAL PAREKH Architect

Projects → CHE/WS/1078/K/337(NEW) → Commencement Application CHE/TEMP/7285/New 337

Common Application Form MRTP Annexure A MRTP Annexure B Other Details

* Title: CHE/WS/1078/K/337(NEW) * Type of Notice: New 337

* Proposed Project: Proposed Development * Major Use Of Plot: Residential

Notice Date: 12/11/2016 12:06:21 PM * SAC No:

* Zone: Select * Ward:

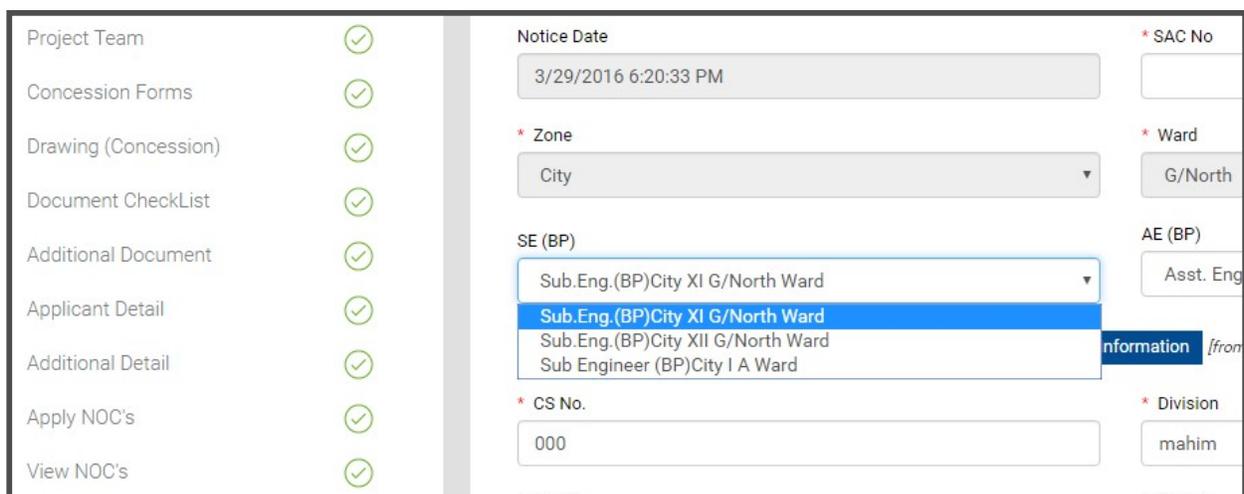
SE (BP) AE (BP)

* Is this plot having: CTS No. CS No. [Get Plot Information](#) [from GIS of SRDP 1991]

* CS No. * Division:

* Plot No. * TP Scheme:

Step 2: Select the concern officer from SE(BP) dropdown.



Project Team ✓

Concession Forms ✓

Drawing (Concession) ✓

Document CheckList ✓

Additional Document ✓

Applicant Detail ✓

Additional Detail ✓

Apply NOC's ✓

View NOC's ✓

Notice Date: 3/29/2016 6:20:33 PM * SAC No:

* Zone: City * Ward: G/North

SE (BP) AE (BP): Asst. Eng

Sub.Eng.(BP)City XI G/North Ward

Sub.Eng.(BP)City XI G/North Ward

Sub.Eng.(BP)City XII G/North Ward

Sub Engineer (BP)City I A Ward

* CS No. * Division: mahim

Step 3: Select the concern officer from AE(BP) dropdown.

The screenshot shows a web form with several fields and a dropdown menu. On the left, there are two radio buttons labeled 'S No.' and 'CS No.', with 'CS No.' selected. A blue button labeled 'Get Plot Inform' is positioned between the radio buttons and the dropdown menu. The dropdown menu is open, showing four options: 'Asst. Eng.(BP)City VII G/North', 'Asst. Eng.(BP)City VII G/North', 'Asst.Eng.(BP)City II C & Municipal' (highlighted in blue), and 'Asst.Eng.(BP)City VI G/South'. Above the dropdown menu, there is a field for 'Ward' with the value 'G/North'. Below the dropdown menu, there is a field for 'Division' with the value 'mahim'. At the bottom, there is a label for 'TP Scheme'.

* Ward
G/North

AE (BP)

Asst. Eng.(BP)City VII G/North

Asst. Eng.(BP)City VII G/North

Asst.Eng.(BP)City II C & Municipal

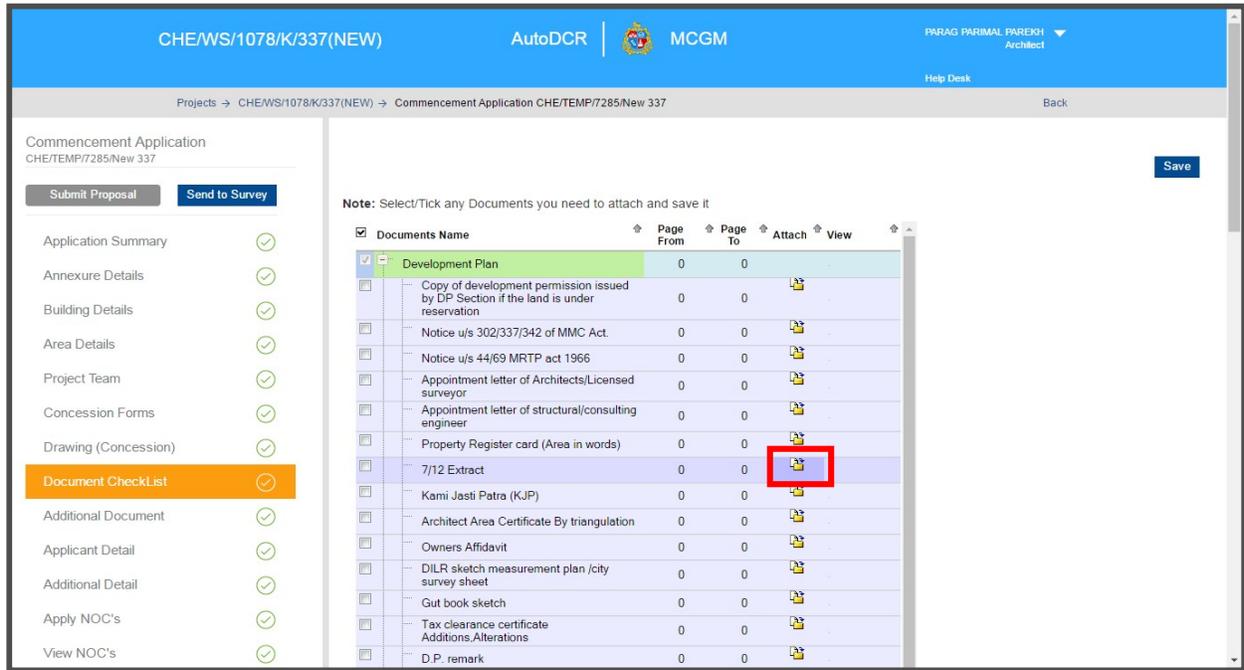
Asst.Eng.(BP)City VI G/South

* Division
mahim

* TP Scheme

Q17. How to attach multiple documents in concern head?

Step 1: Open Document Checklist, select the concern head and click on attach symbol as shown below.



CHEWS/1078/K/337(NEW) AutoDCR MCGM PARAG PARIMAL PAREKH Architect

Projects → CHEWS/1078/K/337(NEW) → Commencement Application CHE/TEMP/7285/New 337

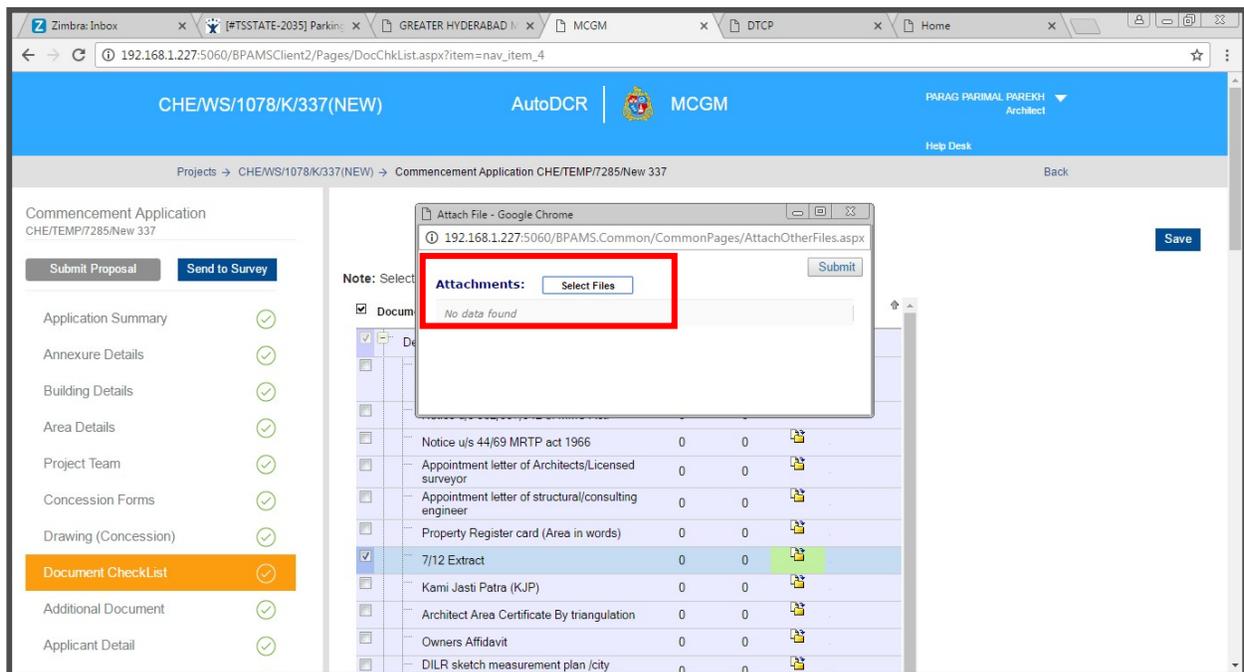
Commencement Application CHE/TEMP/7285/New 337

Submit Proposal Send to Survey Save

Note: Select/Tick any Documents you need to attach and save it

Documents Name	Page From	Page To	Attach	View
<input checked="" type="checkbox"/> Development Plan	0	0		
<input type="checkbox"/> Copy of development permission issued by DP Section if the land is under reservation	0	0		
<input type="checkbox"/> Notice u/s 302/337/342 of MMC Act.	0	0		
<input type="checkbox"/> Notice u/s 44/69 MRTP act 1966	0	0		
<input type="checkbox"/> Appointment letter of Architects/Licensed surveyor	0	0		
<input type="checkbox"/> Appointment letter of structural/consulting engineer	0	0		
<input type="checkbox"/> Property Register card (Area in words)	0	0		
<input type="checkbox"/> 7/12 Extract	0	0		
<input type="checkbox"/> Kami Jasti Patra (KJP)	0	0		
<input type="checkbox"/> Architect Area Certificate By triangulation	0	0		
<input type="checkbox"/> Owners Affidavit	0	0		
<input type="checkbox"/> DILR sketch measurement plan /city survey sheet	0	0		
<input type="checkbox"/> Gut book sketch	0	0		
<input type="checkbox"/> Tax clearance certificate Additions Alterations	0	0		
<input type="checkbox"/> D.P. remark	0	0		

Step 2: Select files for attachment.



CHEWS/1078/K/337(NEW) AutoDCR MCGM PARAG PARIMAL PAREKH Architect

Projects → CHEWS/1078/K/337(NEW) → Commencement Application CHE/TEMP/7285/New 337

Commencement Application CHE/TEMP/7285/New 337

Submit Proposal Send to Survey Save

Note: Select/Tick any Documents you need to attach and save it

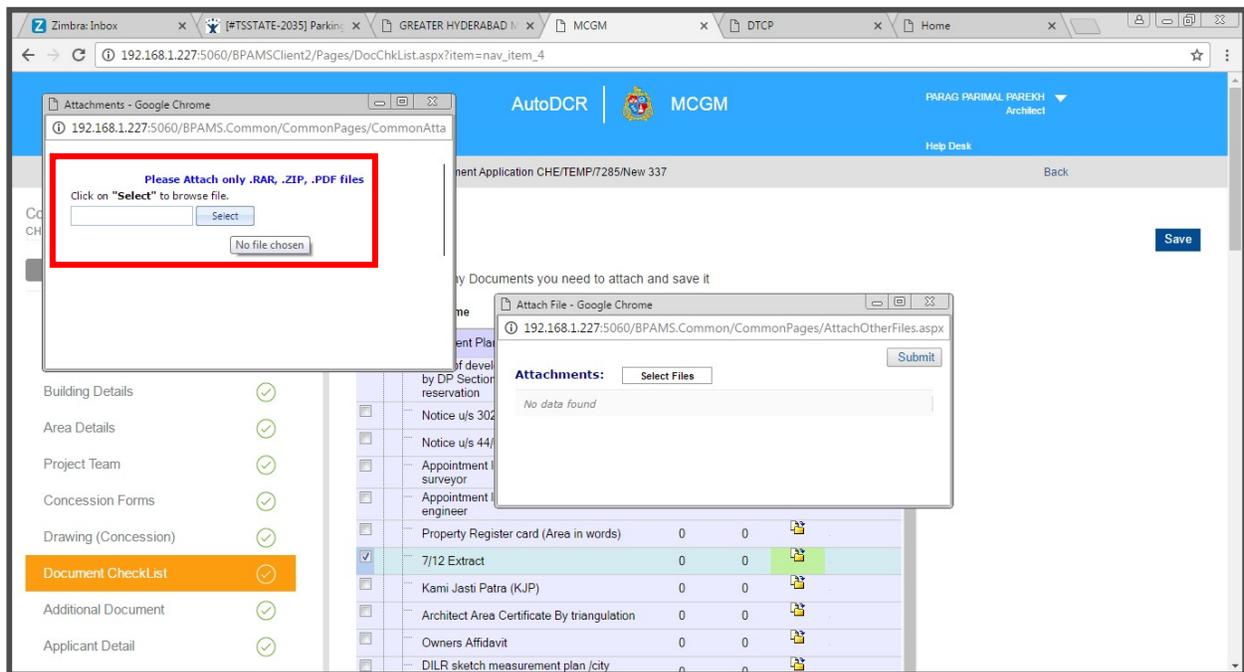
Documents Name	Page From	Page To	Attach	View
<input checked="" type="checkbox"/> Development Plan	0	0		
<input type="checkbox"/> Copy of development permission issued by DP Section if the land is under reservation	0	0		
<input type="checkbox"/> Notice u/s 302/337/342 of MMC Act.	0	0		
<input type="checkbox"/> Notice u/s 44/69 MRTP act 1966	0	0		
<input type="checkbox"/> Appointment letter of Architects/Licensed surveyor	0	0		
<input type="checkbox"/> Appointment letter of structural/consulting engineer	0	0		
<input type="checkbox"/> Property Register card (Area in words)	0	0		
<input checked="" type="checkbox"/> 7/12 Extract	0	0		
<input type="checkbox"/> Kami Jasti Patra (KJP)	0	0		
<input type="checkbox"/> Architect Area Certificate By triangulation	0	0		
<input type="checkbox"/> Owners Affidavit	0	0		
<input type="checkbox"/> DILR sketch measurement plan /city survey sheet	0	0		

Attach File - Google Chrome
192.168.1.227:5060/BPAMSCient2/Pages/DocChkList.aspx?item=nav_item_4

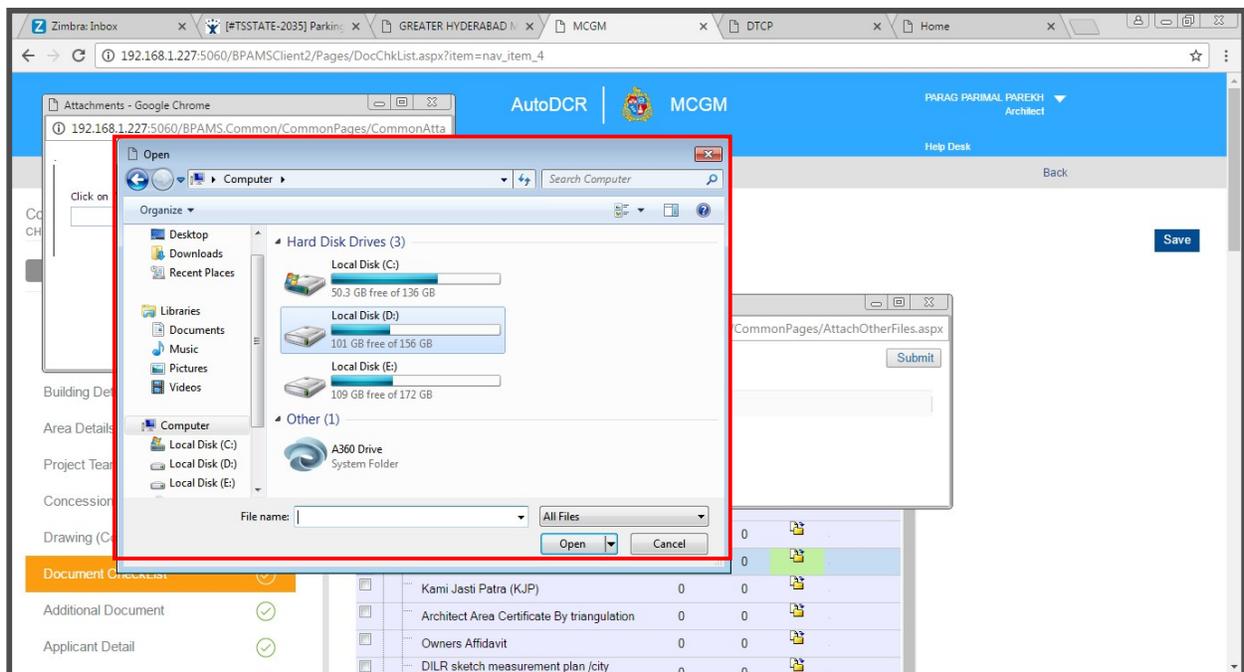
Attachments:

No data found

Step 3: Click on 'Select' to browse file.

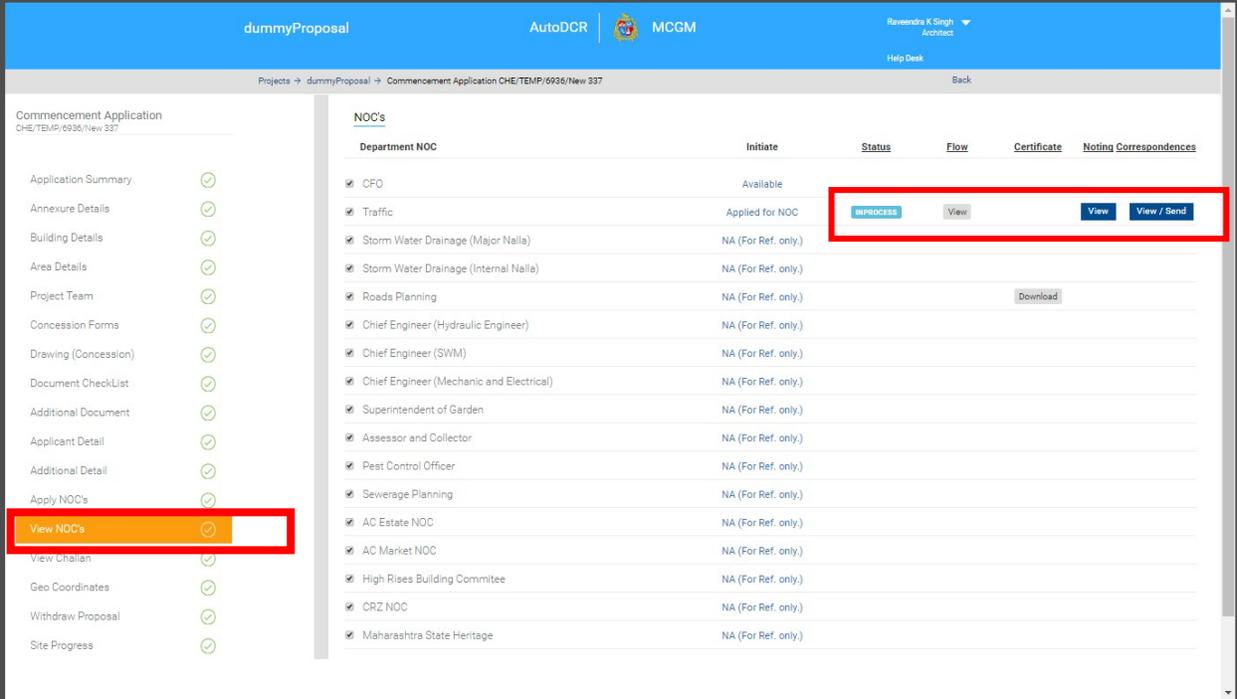


Step 4: Attach file.



Q18. Where to view my NOC remarks?

Step 1: Go to 'View NOC'

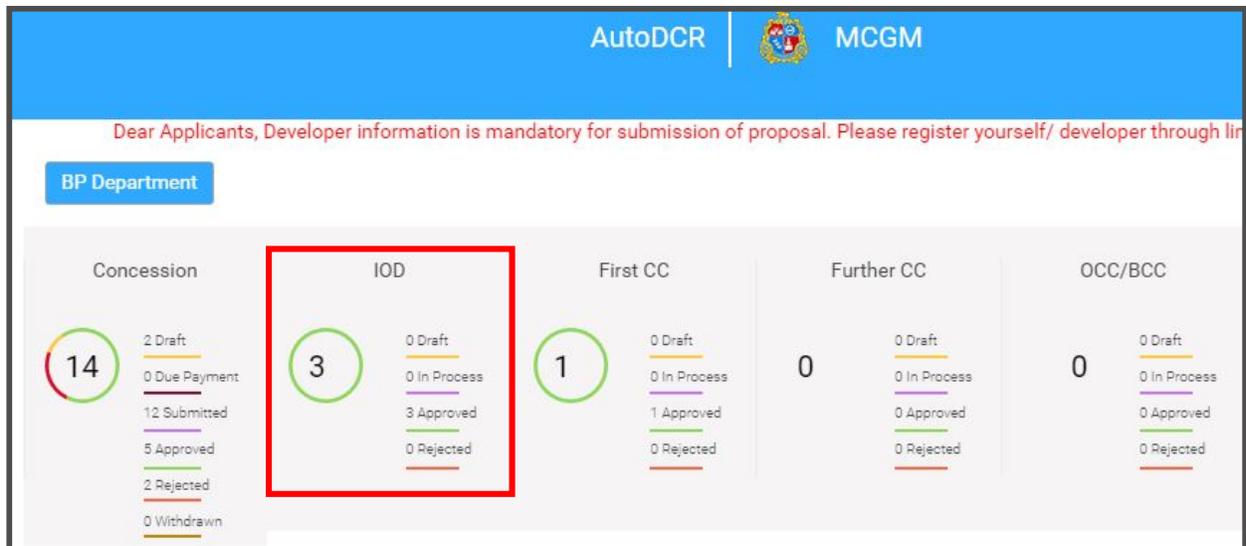


The screenshot shows the AutoDCR MCGM web application interface. The top navigation bar includes 'dummyProposal', 'AutoDCR', 'MCGM', and a user profile for 'Ravendra K Singh'. The breadcrumb trail indicates the current location: 'Projects > dummyProposal > Commencement Application CHE/TEMP/6936/New 337'. On the left sidebar, the 'View NOC's' option is highlighted with a red box. The main content area displays a table of NOC's with columns for 'Department NOC', 'Initiate', 'Status', 'Flow', 'Certificate', and 'Noting Correspondences'. The 'Traffic' row is highlighted with a red box, showing a status of 'INPROCESS' and buttons for 'View' and 'View / Send'.

Department NOC	Initiate	Status	Flow	Certificate	Noting Correspondences
<input checked="" type="checkbox"/> CFO	Available				
<input checked="" type="checkbox"/> Traffic	Applied for NOC	INPROCESS	View		View / Send
<input checked="" type="checkbox"/> Storm Water Drainage (Major Nalla)	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Storm Water Drainage (Internal Nalla)	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Roads Planning	NA (For Ref. only.)			Download	
<input checked="" type="checkbox"/> Chief Engineer (Hydraulic Engineer)	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Chief Engineer (SWM)	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Chief Engineer (Mechanic and Electrical)	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Superintendent of Garden	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Assessor and Collector	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Pest Control Officer	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Sewerage Planning	NA (For Ref. only.)				
<input checked="" type="checkbox"/> AC Estate NOC	NA (For Ref. only.)				
<input checked="" type="checkbox"/> AC Market NOC	NA (For Ref. only.)				
<input checked="" type="checkbox"/> High Rises Building Committee	NA (For Ref. only.)				
<input checked="" type="checkbox"/> CRZ NOC	NA (For Ref. only.)				
<input checked="" type="checkbox"/> Maharashtra State Heritage	NA (For Ref. only.)				

Q19. How to view IOD certificate?

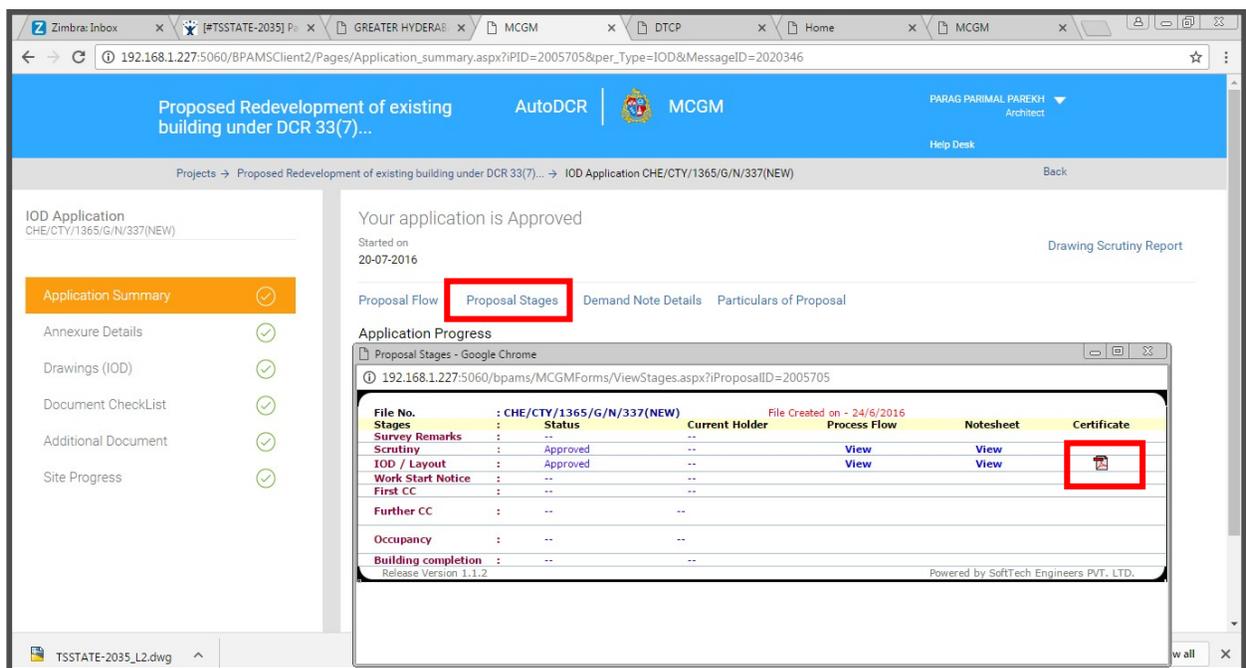
Step 1: Go to CC, click on 'Approved' and select the file to view the certificate.



The dashboard shows the following data for various stages:

Concession	IOD	First CC	Further CC	OCC/BCC
14	3	1	0	0
2 Draft	0 Draft	0 Draft	0 Draft	0 Draft
0 Due Payment	0 In Process	0 In Process	0 In Process	0 In Process
12 Submitted	3 Approved	1 Approved	0 Approved	0 Approved
5 Approved	0 Rejected	0 Rejected	0 Rejected	0 Rejected
2 Rejected				
0 Withdrawn				

Step 2: Go to 'Application Summary', click on Proposal Stages.



The 'Application Summary' page shows the following navigation options:

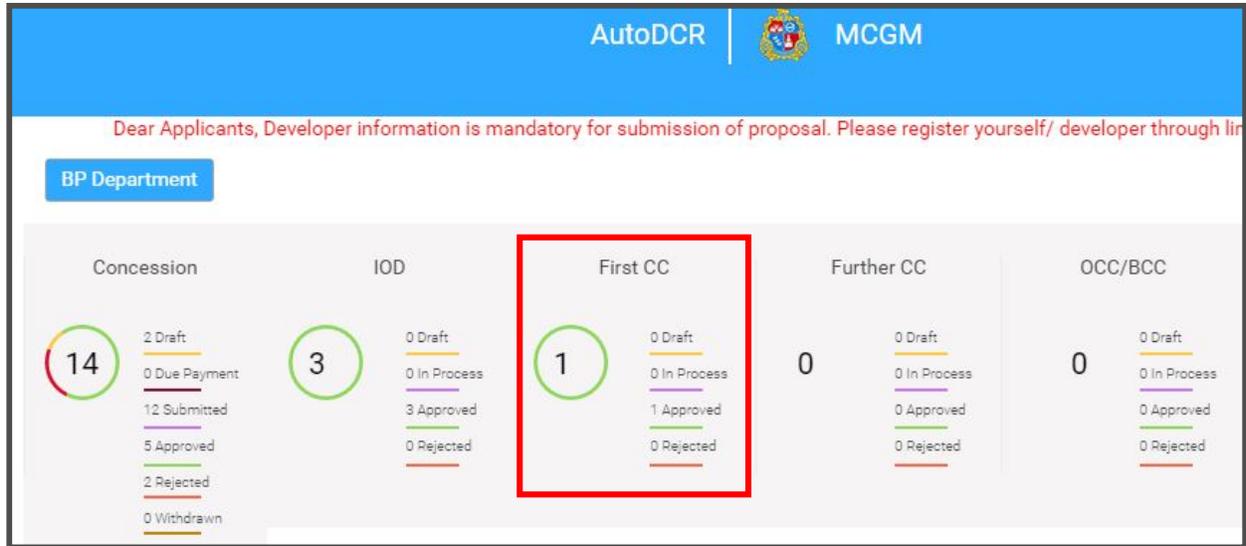
- Application Summary (Selected)
- Annexure Details
- Drawings (IOD)
- Document CheckList
- Additional Document
- Site Progress

The 'Proposal Stages' table in the inset window is as follows:

File No.	Stages	Status	Current Holder	Process Flow	Notesheet	Certificate
CHE/CTY/1365/G/N/337(NEW)	Survey Remarks	--	--	--	--	--
	Scrutiny	Approved	--	View	View	View
	IOD / Layout	Approved	--	View	View	View
	Work Start Notice	--	--	--	--	--
	First CC	--	--	--	--	--
	Further CC	--	--	--	--	--
	Occupancy	--	--	--	--	--
	Building completion	--	--	--	--	--

Q20. How to view CC certificate?

Step 1: Go to First CC, click on 'Approved' and select the file to view the certificate.



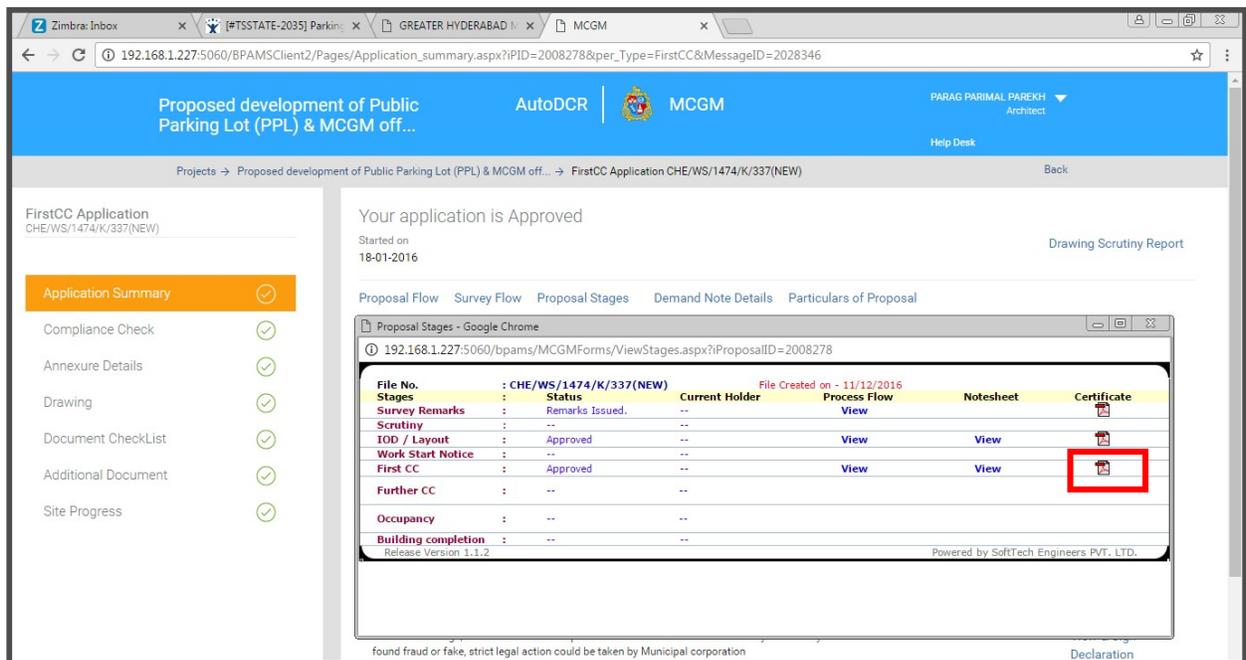
AutoDCR | MCGM

Dear Applicants, Developer information is mandatory for submission of proposal. Please register yourself/ developer through link

BP Department

Concession	IOD	First CC	Further CC	OCC/BCC
14	3	1	0	0
2 Draft	0 Draft	0 Draft	0 Draft	0 Draft
0 Due Payment	0 In Process	0 In Process	0 In Process	0 In Process
12 Submitted	3 Approved	1 Approved	0 Approved	0 Approved
5 Approved	0 Rejected	0 Rejected	0 Rejected	0 Rejected
2 Rejected				
0 Withdrawn				

Step 2: Go to 'Application Summary'.



Proposed development of Public Parking Lot (PPL) & MCGM off... | AutoDCR | MCGM | PARAG PARIMAL PAREKH Architect

Projects → Proposed development of Public Parking Lot (PPL) & MCGM off... → FirstCC Application CHE/WS/1474/K/337(NEW) | Back

FirstCC Application CHE/WS/1474/K/337(NEW)

Application Summary ✓

- Compliance Check ✓
- Annexure Details ✓
- Drawing ✓
- Document CheckList ✓
- Additional Document ✓
- Site Progress ✓

Your application is Approved

Started on 18-01-2016 | Drawing Scrutiny Report

Proposal Flow | Survey Flow | Proposal Stages | Demand Note Details | Particulars of Proposal

Proposal Stages - Google Chrome

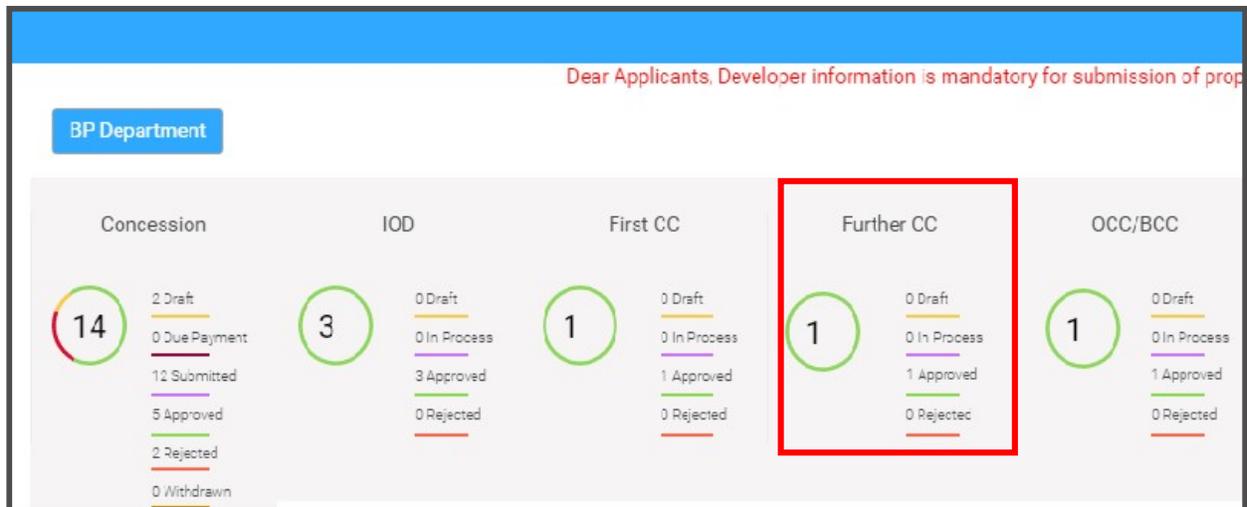
File No.	Status	Current Holder	Process Flow	Notesheet	Certificate
CHE/WS/1474/K/337(NEW)	Approved	--	View	View	View
Survey Remarks	Remarks Issued.	--	View		
Scrutiny	--	--	View	View	
IOD / Layout	Approved	--	View	View	
Work Start Notice	--	--	View	View	
First CC	Approved	--	View	View	
Further CC	--	--			
Occupancy	--	--			
Building completion	--	--			

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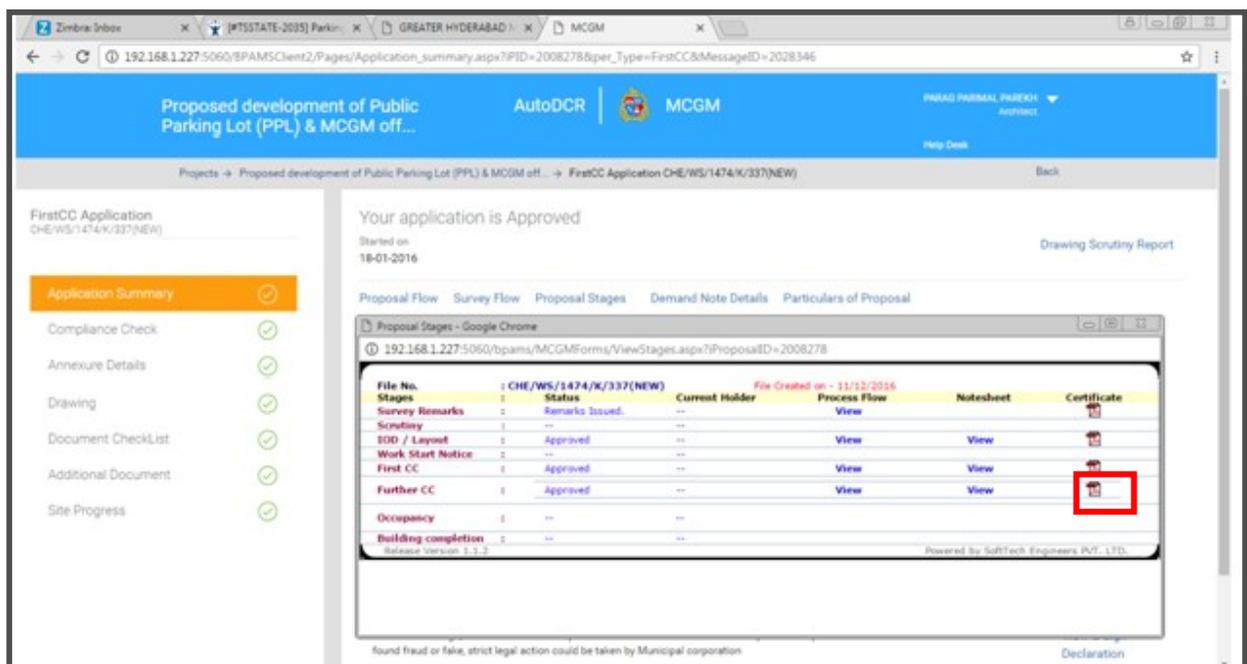
found fraud or fake, strict legal action could be taken by Municipal corporation | Declaration

Q21. How to view FCC certificate?

Step 1: Go to FCC, click on 'Approved' and select the file to view the certificate.



Step 2: Go to 'Application Summary'.



Proposed development of Public Parking Lot (PPL) & MCGM off... | AutoDCR | MCGM

Projects → Proposed development of Public Parking Lot (PPL) & MCGM off... → FirstCC Application CHE/WS/1474/K/337(NEW)

FirstCC Application CHE/WS/1474/K/337(NEW)

Application Summary (Selected)

- Compliance Check ✓
- Annexure Details ✓
- Drawing ✓
- Document CheckList ✓
- Additional Document ✓
- Site Progress ✓

Your application is Approved

Started on 18-01-2016

Proposal Flow | Survey Flow | Proposal Stages | Demand Note Details | Particulars of Proposal

Proposal Stages - Google Chrome

File No. / Stages	CHE/WS/1474/K/337(NEW) Status	Current Holder	Process Flow	Notesheet	Certificate
Survey Remarks	Remarks Issued	--	View		
Scrutiny	--	--			
EOD / Layout	Approved	--	View	View	
Work Start Notice	--	--			
First CC	Approved	--	View	View	
Further CC	Approved	--	View	View	
Occupancy	--	--			
Building completion	--	--			

Declaration

Q22. How to view OCC/BCC certification?

Step 1: Go to OCC/BCC, click on 'Approved' and select the file to view the certificate.

Dear Applicants, Developer information is mandatory for submission of prop

BP Department

Concession	IOD	First CC	Further CC	OCC/BCC
<p>14</p> <ul style="list-style-type: none"> 2 Draft 0 Due Payment 12 Submitted 5 Approved 2 Rejected 0 Withdrawn 	<p>3</p> <ul style="list-style-type: none"> 0 Draft 0 In Process 3 Approved 0 Rejected 	<p>1</p> <ul style="list-style-type: none"> 0 Draft 0 In Process 1 Approved 0 Rejected 	<p>1</p> <ul style="list-style-type: none"> 0 Draft 0 In Process 1 Approved 0 Rejected 	<p>1</p> <ul style="list-style-type: none"> 0 Draft 0 In Process 1 Approved 0 Rejected

Step 2: Go to 'Application Summary'.

Proposed development of Public Parking Lot (PPL) & MCGM off... | AutoDCR | MCGM

Projects → Proposed development of Public Parking Lot (PPL) & MCGM off... → FirstCC Application CHE/WS/1474/K/337(NEW)

FirstCC Application CHE/WS/1474/K/337(NEW)

Application Summary ✓

- Compliance Check ✓
- Annexure Details ✓
- Drawing ✓
- Document CheckList ✓
- Additional Document ✓
- Site Progress ✓

Your application is Approved

Started on 18-01-2016

Proposal Flow | Survey Flow | Proposal Stages | Demand Note Details | Particulars of Proposal

Proposal Stages - Google Chrome

File No.	Stages	Status	Current Holder	Process Flow	Notesheet	Certificate
	Survey Remarks	Remarks Issued.	--	View		
	Scrutiny	--	--	View	View	
	BOD / Layout	Approved	--	View	View	
	Work Start Notice	--	--	View	View	
	First CC	Approved	--	View	View	
	Further CC	Approved	--	View	View	
	Occupancy	Approved	--	View	View	
	Building completion	--	--	View	View	

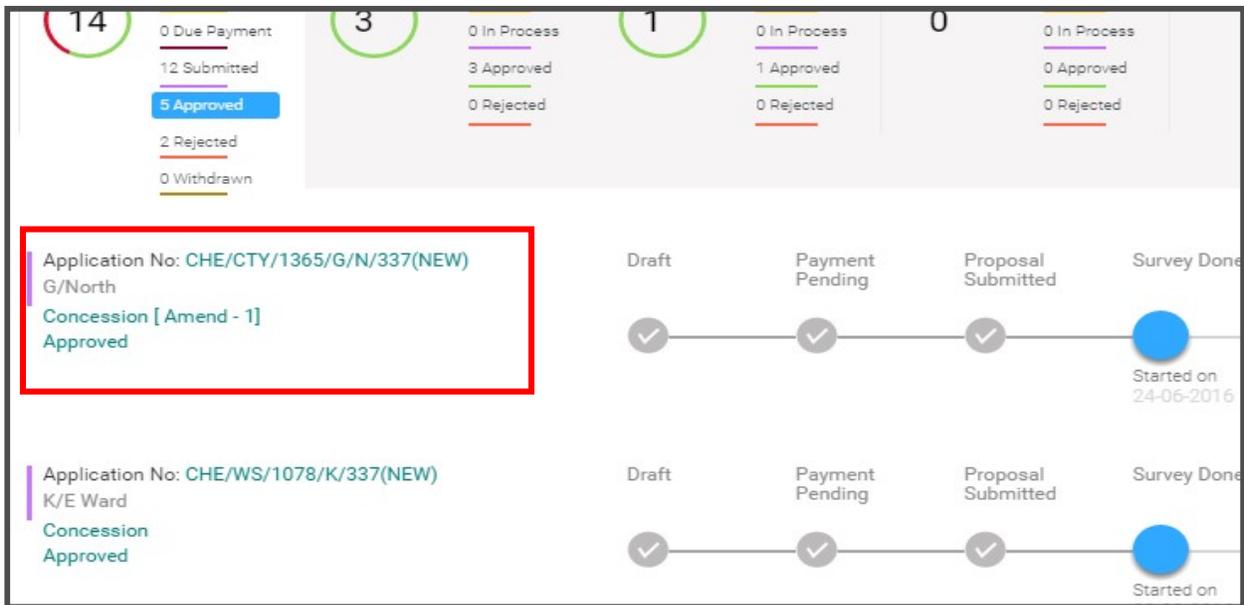
Release Version 1.3.2

found fraud or false, strict legal action could be taken by Municipal corporation

Declaration

Q23. How to view report in my (Applicant) console?

Step 1: Open the approved application.



The screenshot shows a dashboard with four summary cards at the top:

- Card 1: 14 (0 Due Payment, 12 Submitted, 5 Approved, 2 Rejected, 0 Withdrawn)
- Card 2: 3 (0 In Process, 3 Approved, 0 Rejected)
- Card 3: 1 (0 In Process, 1 Approved, 0 Rejected)
- Card 4: 0 (0 In Process, 0 Approved, 0 Rejected)

 Below the cards, two application entries are shown. The first entry is highlighted with a red box:

- Application No: CHE/CTY/1365/G/N/337(NEW)
- G/North
- Concession [Amend - 1]
- Approved

 To the right of this entry is a progress bar with four stages: Draft, Payment Pending, Proposal Submitted, and Survey Done. The 'Survey Done' stage is active, indicated by a blue circle and a checkmark. Below the progress bar, it says 'Started on 24-06-2016'. A second application entry is shown below it with a similar progress bar.

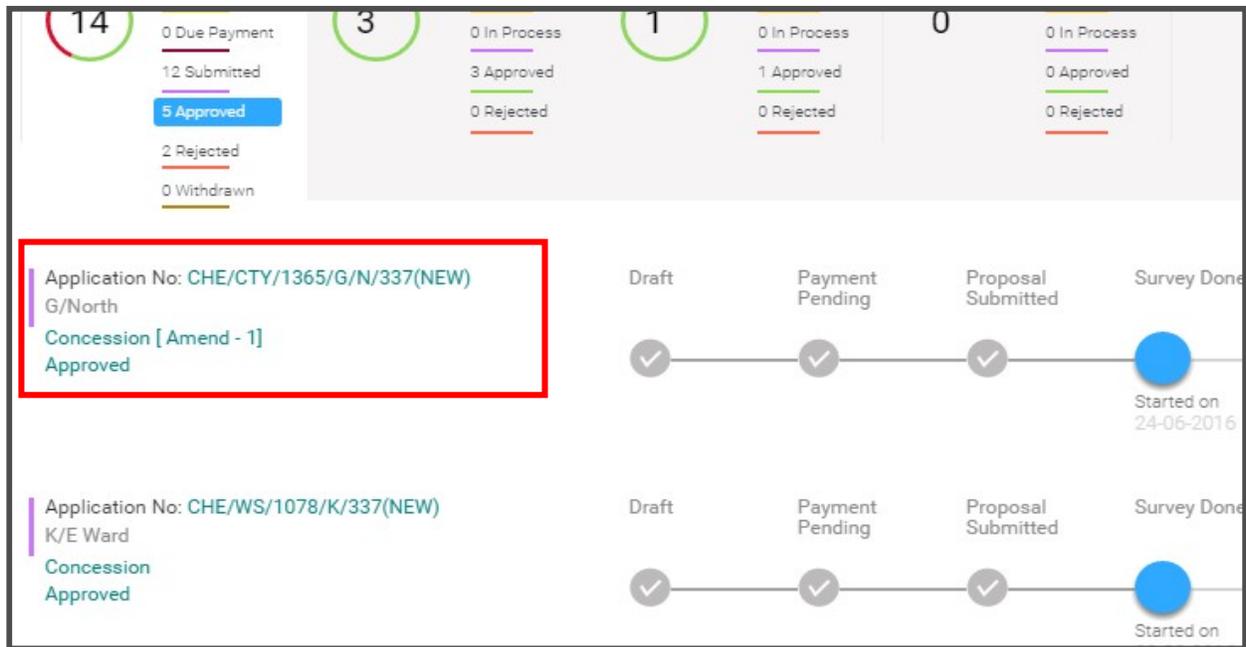
Step 2: Go to 'Application Summary', click on 'Drawing Scrutiny Report'



The screenshot shows the 'Application Summary' page for a commencement application. The header includes 'CR MCGM' and the user 'PARAG PARIMAL PAREKH Architect'. The application ID is 'Commencement Application CHE/WS/1474/K/337(NEW)'. Below the application ID, there are two buttons: 'Amend' and 'Drawing Scrutiny Report', with the latter highlighted by a red box. Below the buttons, there are tabs for 'Proposal Stages', 'Demand Note Details', and 'Particulars of Proposal'. At the bottom, a progress bar shows the following stages: Survey Done, Scrutiny Done, Drawing (with a blue circle), Plan Approved, Fee, and C.C.

Q24. How to download approved drawing?

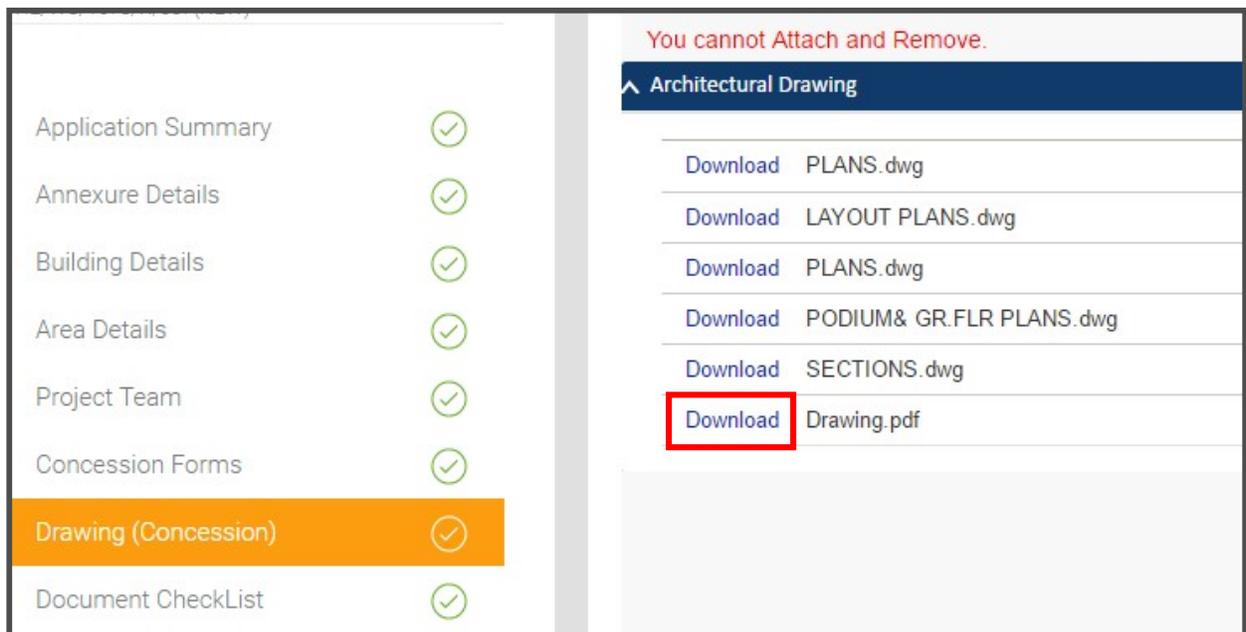
Step 1: Choose the application for which you want to see the approved drawing.



Count	Status
14	0 Due Payment 12 Submitted 5 Approved 2 Rejected 0 Withdrawn
3	0 In Process 3 Approved 0 Rejected
1	0 In Process 1 Approved 0 Rejected
0	0 In Process 0 Approved 0 Rejected

Application No:	Ward	Concession	Status	Started on
CHE/CTY/1365/G/N/337(NEW)	G/North	Concession [Amend - 1]	Approved	24-06-2016
CHE/WS/1078/K/337(NEW)	K/E Ward	Concession	Approved	

Step 2: Go to 'Drawing (Concession)', to view the approved drawing.



Application Summary	✓
Annexure Details	✓
Building Details	✓
Area Details	✓
Project Team	✓
Concession Forms	✓
Drawing (Concession)	✓
Document CheckList	✓

You cannot Attach and Remove.

Architectural Drawing

- Download PLANS.dwg
- Download LAYOUT PLANS.dwg
- Download PLANS.dwg
- Download PODIUM& GR.FLR PLANS.dwg
- Download SECTIONS.dwg
- Download Drawing.pdf**

★★★